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CONSTABLES' TRAINING BULLETIN

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Important Changes Limited Number of Training Classes in 2011

As usual, 2011 class enrollments will be on a FIRST-COME, FIRST-SERVED BASIS. Constable training classes have always been *limited in size*. However, due to budgetary constraints, classes for all types of training in 2011, basic, continuing education, and firearms, will be also be *limited in number*. At this time, PCCD does not anticipate adding any additional classes due to budget. In order to ensure uninterrupted certification, constables should enroll in class as soon as possible. **Enroll early. Online enrollment is best. Use the Pennsylvania Commission on Crime and Delinquency (PCCD) website:**

www.pccd.state.pa.us

Online enrollment is secure and fast, and is confirmed immediately. Enrollment can also be accomplished by mailing or faxing a completed standard registration form directly to the training delivery contractor. **Do not mail or fax training forms to PCCD.** Registration questions should be referred to the appropriate regional training delivery contractor. Constables cannot register for classes by calling or mailing PCCD.

Training Policy Change

At the November 18, 2010 meeting, the Constables' Education and Training Board voted to recommend to the Commission the following policy change. The Commission approved this recommendation at the December 14, 2010 meeting. This policy is effective January 1, 2011.

Lapses in Certification and Enrollment in Continuing Education Classes

If a constable's or deputy constables' certification has lapsed more than two years, but less than five years, constables and deputy constables will be allowed to enroll in continuing education classes only if current professional liability insurance is on file with PCCD. This policy will replace the current practice of allowing lapses in certification of up to five years. A grace period of two years would allow some flexibility for those constables who have legitimate reasons, but would mitigate issues with individuals taking Act 49 training to secure work in areas other than for the minor judiciary. The Constables' Education and Training Board (CETB) would have the final say in determining extenuating circumstances. This policy would become effective January 1, 2011, for the 2011 training year.

No Section 7149(f) Payments in 2011

Title 44, Law and Justice, Chapter 71, Constables, Section 7149 (f) provides that, if account moneys are sufficient, the commission may allocate any surplus funds in the Constables' Education and Training Account to assist constables and deputy constables with costs associated with attendance at continuing education programs.

Based on the estimated fee collections and the projected expenditures from the Constables' Education and Training Account, staff and the Board recommended to PCCD that no payments be made in 2011 for Training Year 2010. The Commission approved the recommendation at its meeting on December 14, 2010.

No Show Policy

A person who registers for basic training, continuing education, or firearms training and does not attend all or part of the training, without providing proper notice of withdrawal to the training delivery contractor, will receive a failing grade of zero for any and all classes missed and will have to repeat that training. Proper notice of withdrawal must be received by the training delivery contractor at least seven days in advance of the training start date.

The school director or his/her designee may use discretion regarding emergencies, extenuating circumstances, and taking into account the positive or negative record of previous attendance of the constable when deciding whether to sanction non-attendance by submitting zero grades.

Enrolling Others for Training Classes

Program staff have been made aware of several instances where one person is given the log in information for other constables to enroll them into training classes. PCCD would strongly discourage any constables from supplying their personal identification information for class enrollment purposes. This personal identification information can be used to change the constable's mailing address, phone numbers and class enrollments. Program staff have been notified of several incidents wherein one constable used the personal identification information of another constable and removed his class enrollment from the system.

Contact Information at PCCD

If you have questions regarding certification, insurance,
or where to send your election certificate or appointment order.

THESE ARE NOT CONTACTS FOR CLASS ENROLLMENT

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