

BID INFORMATION MEMORANDUM

Competitive Fixed-Price Bid-to-Result Solicitation for Site Closure Activities

Pen Fern Service Station

Route 309, Shavertown Village, Kingston Township, Luzerne County, Pennsylvania

PADEP Facility ID #40-14479; USTIF Claim #2001-0065(M)

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting:	8
Number of bids received:	4
List of firms submitting bids:	Environmental Alliance, Inc. Groundwater & Environmental Services, Inc. Letterle and Associates, LLC MEA, Inc.

The range in cost between the evaluated bids was \$230,120.99 to \$474,529. However, this range includes only three bids because one bidder elected to withdraw their bid due to an error in the submission. This was a Bid-to-Result solicitation and so technical approach was the most heavily weighted evaluation criteria. All of the bids were reviewed and deemed administratively acceptable by the evaluation committee. Based on the total numerical scoring, two of the four bids were determined to meet the "Reasonable and Necessary" criteria established by the Regulations, but only one of these bids was presented to the claimant because the other bid was withdrawn by the bidder. The claimant reviewed the bid presented to him and accepted it.

The selected bidder was MEA, Inc.: Bid Price - \$230,120.99

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

GENERAL COMMENTS REGARDING EVALUATED BIDS

- Please include all requested information (insurance, qualifications, cost spreadsheets, milestone schedules, etc.) in the bid submittal.
- Copies of quotations from all major subcontractors (including drilling companies and analytical laboratories) should be included as attachments in the bid package.
- Bid responses should include enough "original" language and thought that the knowledge and approach of the firm can be evaluated. The reason for this is that the bidders on the USTIF list are not pre-qualified and so the evaluation committee must evaluate the technical aspects of the bid and bidder.
- Bid responses should include adequate descriptions and figures for monitoring well/soil boring/soil vapor point locations and remedial system trench/system layout, as well as detailed parts and instrumentation diagrams (P&IDs) for the proposed remedial technology.
- Please thoroughly check calculations on the bidding sheet to ensure that the total fixed-price cost proposed by the bidder is correct.
- For the Pilot Test under Milestone C, please ensure that all pilot test criteria used to determine the feasibility of the proposed (and alternative) remedial technology are included in the bid response, and the bidder provides a clear rationale for the criteria selected for the remedial technology proposed.