

**BID INFORMATION MEMORANDUM**  
Request for Bid (RFB)  
Supplemental Site Characterization Report Including  
Fate and Transport and Risk Assessment  
Embody's Sunoco  
1435 East High Street, Pottstown, PA 19464  
PADEP Facility ID #46-24044; USTIF Claim #2009-0113(S)

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending the pre-bid meeting:	21
Number of bids received:	12
List of firms submitting bids:	Alternative Environmental Solutions, Inc. Apex Companies, LLC Converse Consultants Coventry Environmental Associates Groundwater & Environmental Services, Inc. Hafer Environmental Services, Inc. Leggette, Brashears & Graham, Inc. Mulry and Cresswell Environmental, Inc. Partner Engineering & Science, Inc. Patriot Environmental Management, LLC Synergy Environmental, Inc. Tyree Environmental Corporation

This was a defined scope of work bid so price was the most heavily weighted evaluation criteria. The range in cost between the 12 bids was \$33,605.00 to \$166,592.00. Based on the numerical scoring, 3 of the 12 bids were determined to meet the "Reasonable and Necessary" criteria established by the Regulations and were deemed acceptable by the evaluation committee for USTIF funding. The claimant reviewed these bids and made his selection:

**The selected bidder was Coventry Environmental Associates, Inc. : Bid Price - \$33,605.00**

The attached sheet lists some general comments regarding the evaluation of the bids that were received for the solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

## **GENERAL COMMENTS REGARDING EVALUATED BIDS**

- Bid responses that contain very little text describing how the bidder plans to complete the SOW or simply reiterates or attaches the RFB text make it difficult to evaluate the bidders understanding of the nature of the problem and knowledge of how to perform the work.
- Some bid responses contained more assumptions and/or much more restrictive assumptions than others. Excessive assumptions can make a bid difficult to evaluate and can lessen the chances of success.
- One or more bid responses indicated that the bidder did not fully consider the emailed Q&A.