OFFICE OF THE STATE FIRE COMMISSIONER
PA STATE FIRE ACADEMY
1150 RIVERSIDE DRIVE
LEWISTOWN, PA 17044

32nd ANNUAL PENNSYLVANIA STATE WEEKEND
Co-Sponsored by
PENNSYLVANIA FIRE & EMERGENCY SERVICE INSTITUTE
held at the NATIONAL FIRE ACADEMY
July 20-21, 2013

This Annual Weekend Program, offered exclusively for the emergency services personnel of Pennsylvania, is a joint venture of the National Fire Academy (NFA) Field Programs Division, the Pennsylvania State Fire Academy (PSFA), and the Pennsylvania Fire & Emergency Service Institute (PFESI) as a co-sponsor. This 2 day program consists of (7) seven NFA courses.

The NFA hosts the program in Emmitsburg, Maryland and provides the instruction and course materials. The PA State Fire Academy selects the courses, recruits and registers the participants according to established student selection criteria. This weekend offers the opportunity to strengthen a State's fire service community through education, personal networking, and a shared collegial experience.

On Campus lodging and meals are provided by the NFA. Participants are responsible for the purchase of a meal ticket when applying. On Saturday, participates have the option to engage in a Memorial Service dedicated specifically for the Pennsylvania Emergency Responders who have died in the line of duty.

The application process will be open **January 28th through May 30, 2013**.

To register for the weekend:

A. Applicants MUST be 18 years of age and should have at least 3 years experience in emergency services.

B. All applicants MUST complete both the FEMA application and PA State Weekend application.
Note 1: All applicants must have a "SID number" (FEMA Student Identification Number) prior to completing the FEMA application. The SID number will be used in place of the Social Security number. To obtain a FEMA Student Identification (SID) number:
Step 1: To register, go to https://cdp.dhs.gov/femasid
Step 2: Click on the "Need a FEMA SID" box on the right side of the screen.
Step 3: Follow the instructions and provide the necessary information to create your account.
Step 4: You will receive an email with your SID number.

Note 2: Please make sure you have both signatures on the FEMA application. (Section III #21 applicant signature and #22 for the approval by the head of sponsoring organization signature.)

Note 3: If you have any special needs (i.e. allergies to food, disabilities) make sure you note this on the FEMA application, question #11.

C. Prerequisite(s) MUST be attached to the PA State Weekend application. Prerequisite(s) are listed below with the course description.

D. Check(s) MUST be enclosed.
The mandatory meal ticket for the weekend is $55.00 which includes a Saturday evening steak cookout and the mandatory REC Association fee. Golf Shirt(s) (with the NFA logo and PA Weekend embroidered on the shirt) may be purchased (optional) for $20.00 each. Advance payment for the meal ticket and golf shirt(s) MUST be enclosed with the application packet. All monies MUST be in the form of a check or money order (No Cash) made out to "PFESI – PA Weekend".

****INCOMPLETE APPLICATIONS WILL BE RETURNED AND COULD RESULT IN NON-ACCEPTANCE.** The Deadline for submitting applications is **May 30, 2013.** Accepted applicants will receive formal notice of their acceptance; likewise, others will be notified of non-acceptance, particularly when the enrollment capacity has been attained.

Lodging for students is provided on campus. Attendees must report to the National Fire Academy at Emmitsburg, MD, on Friday evening, July19, between 4:00pm and 7:45pm in the West Lobby of Building "C" to complete registration. Registration includes receiving dormitory assignment, meal ticket, and Golf Shirts (ordered and paid for in advance). There will be an orientation held at 8:00pm on Friday evening. **ATTENDANCE IS MANDATORY!** Course hours are on Saturday and Sunday from 8:00am to 5:00pm. The Weekend program should conclude no later than 5:00pm on Sunday.

NO SHOW POLICY: The National Fire Academy has established a "No Show Policy" in which any person who has received notice of admission to a course and then fails to register and attend the course without notification, will forfeit acceptance of subsequent enrollment applications for two (2) years. This would include acceptance into any course held at the National Fire Academy as well as Pennsylvania's Weekend program

To Mail application packets and contact information for questions regarding this weekend event:

PA State Fire Academy
1150 Riverside Drive
Lewistown, PA 17044
www.osfc.state.pa.us

(717) 247-3747 or
1-800-459-4096 opt.2, opt.1 or
email: tebrooks@pa.gov

The courses being presented this year are: (Please pay close attention to the prerequisites.)

Community Risk Issues & Prevention Interventions (CRIPI): This course is designed for students who work in the field of prevention. Students learn a basic overview of the "three E's" of prevention—education, engineering, and enforcement. The course concludes that the most effective way to combat community risk issues is to develop strategies that use all "three E's". The course is designed to provide the motivation and leadership for local organizations to enhance their prevention efforts. Course content includes evaluation of the types and levels of community prevention, how injuries, fires, and burns can be prevented, strategies and countermeasures to help people understand the injury, fire, or burn event and reduce the loss; and prevention approaches—behavior changes, legislation, and enforcement and engineering.
Prerequisite: Interior Firefighter (ELIF) or Essentials of Fire Fighting (EBM) or Fire Fighter I (Certification)

Department Wellness Coordinator (DWC): This course will provide the outline and resources for a fire/EMS department to implement and maintain a wellness program, in coordination with the department's health and safety program. Using current recommendations, standards and guidance from national resources, the Department Wellness Coordinator will be able to assess the mental and physical health needs of their department's personnel and develop program objectives to meet those needs. Topics include medical and wellness screenings, nutrition, physical fitness, behavioral health, and resources available.
NOTE 1: Class hours will most likely run 8am to 5pm both days.
NOTE 2: This course will have a test at the conclusion.
Prerequisite: Interior Firefighter (ELIF) or Essentials of Fire Fighting (EBM) or Fire Fighter I (Certification)

Leadership III for Fire and EMS: Strategies for Supervisory Success (LS-III): Designed to meet the needs of the Company Officer, this course provides the students with basic skills and tools needed to perform effectively as a leader in the fire service environment. This Leadership course addresses when and how to delegate to subordinates, assessing personal leadership styles through situational leadership, when and how to discipline subordinates, and coaching/motivating techniques for the Company Officer.
Prerequisite: Interior Firefighter (ELIF) or Essentials of Fire Fighting (EBM) or Fire Fighter I (Certification)

Incident Command System for Structural Collapse Incidents (ICSSCI): This course is designed to provide fire officers with an understanding of command operations at structural collapse incidents. Students completing this course will be able to:

- describe the aspects of a structural collapse;
- explain basic command procedures and Incident Command System (ICS) organizational structure;
- identify various resource levels, types, and capabilities used for structural collapse incidents;
- identify critical factors and issues that affect scene management;
- describe all unique operational considerations used at a structural collapse incident;
- describe all response operations phases associated with a structural collapse incident; and
- describe the technical rescue expertise & equipment required for safe operations &effective incident management.

Students attending should understand, and be able to apply, the ICS concept.
Prerequisite: NIMS—Incident Command System for the Fire Service (NICS-FS) **or** NIMS-Introduction and Basic Incident Command System (ICS-100 & ICS-200) or equivalency

Preparation for Initial Company Operations (PICO): This course is designed to develop a better understanding of the role and responsibilities of a Company Officer in preparing their company for incident operations and to clarify the transition from firefighter to company officer and the new roles relating to leadership and safety. This course is designed for Company Officer's, acting Company Officer's, or senior firefighters responsible for the management of a single fire company at an emergency incident, and those officers who are responsible for company readiness, personnel safety, and leadership as it relates to company operation.
Prerequisite: Interior Firefighter (ELIF) or Essentials of Fire Fighting (EBM) or Fire Fighter I (Certification)

Politics and the White Helmet (PWH): This course is aimed at providing the chief officers in both fire service and EMS agencies with an overview of the ways to succeed and work within the local, county and state level political system to achieve positive results for their department. It will give the officer an improved insight into better ways to relate and speak to citizens and others to gain support and understanding of their needs for bond issues, tax votes, and general elections. Participants learn about successful approaches appropriate for government employees and volunteers. The course identifies successful tools needed to address the challenge necessary to bring about change, and how a department's culture of power, influence, negotiation, and collation building is important to success.
NOTE 1: This course will be offered as 2 different class session s which will be divided alphabetically. Therefore if you are applying as a group of individuals for PWH, you may not be in the same classroom.
NOTE 2: This course will have a test at the conclusion.
NOTE 3: A handout will be mailed with the acceptance letter for this course. You should read/complete prior to the weekend and you MUST bring the handout along with you to class.
Prerequisite: Interior Firefighter (ELIF) or Essentials of Fire Fighting (EBM) or Fire Fighter I (Certification)

Strategy and Tactics for Initial Company Operations (STICO): This course is designed to meet the needs of Company Officers responsible for managing the operations of one or more companies during structural fire fighting operations. STICO is designed to develop the management skills needed by company officers to accomplish assigned tactics at structure fires.
Prerequisite: Interior Firefighter (ELIF) or Essentials of Fire Fighting (EBM) or Fire Fighter I (Certification) **and** NIMS—Incident Command System for the Fire Service (NICS-FS) **or** Preparation for Initial Company Operations (PICO), **or** MCTO: P, **or** MCTO: D