## Spotlight Strategy: Deliver Personalized Student Support and Guidance

## Indiana County Technology Center

Under the leadership of School Director Carol Jean Fry, the instructors and staff at Indiana County Technology Center (ICTC) are making student success a top priority. On average, 25 percent of the students at ICTC have Individualized Education Plans (IEPs). To provide assistance to classroom instructors on meeting the needs of these students, ICTC administrators created a learning facilitator position in the 1990s. Currently, the full-time learning facilitator serves as a liaison between sending schools, students and ICTC instructors.

The learning facilitator attends all IEP meetings and reviews the individual IEPs in order to identify the necessary classroom accommodations for each student. This information, which is excerpted from the IEPs, is entered into the ICTC student information database.

Administrators at ICTC find that having the pertinent information easily accessible by instructors and instructional aides, with the appropriate student records privacy protocols built-in, at their desktops enables them to better support these students.

Learning facilitators also support struggling students through the Secondary Student Intervention Program (SSIP) which was established in 2008-2009 by ICTC administrators. This program, which is based on the response to intervention model, is a proactive effort to identify and support struggling students. The foundation for the program is an online student database that each instructor can access in the classroom and enter comments about students. These comments are reviewed and monitored by the guidance counselors and learning facilitators. Depending on the level of intervention needed, the instructor, guidance counselor and/or learning facilitator collaborate to develop strategies to support the student. If the student's performance does not improve, the staff will request a meeting with the student's parents, and if necessary, with the sending school.

## **Contact Information:**

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Indiana County Technology Center (ICTC) is located in Indiana, Pennsylvania. As a part-time career and technology center, it enrolls approximately 380 students in grades 10 through 12 and provides 13 career and technical education programs. ICTC serves seven school districts.