
Pennsylvania Department of Education



Commonwealth of Pennsylvania
Department of Education
333 Market Street
Harrisburg, PA 17126-0333

Charter Annual Report
Tuesday, November 10, 2009
(Last Accepted: Tuesday, November 10, 2009)

Entity: Christopher Columbus CS
Address: 916 Christian St
North Bldg
Philadelphia, PA 19147

CHARTER SCHOOL ANNUAL REPORT SUMMARY DATA

Summary Data Part I

Charter School Annual Report Summary Data 2008 - 2009

Name of School: Christopher Columbus CS

Date of Local Chartering School Board/PDE Approval: April 14, 2008

Length of Charter: 5 years **Opening Date:** September, 1999

Grade Level: Kindergarten-Grade 8 **Hours of Operation:** 8:00A.M. - 4:00 P.M.

Percentage of Certified Staff: 89.2% (Instructional Staff) **Total Instructional Staff:** 51

Student/Teacher Ratio: 21:1 **Student Waiting List:** 900

Attendance Rate/Percentage: 95%

Summary Data Part II

Enrollment: 772 **Per Pupil Subsidy:** Regular Education- \$8087.88 Special Education- \$17,658 .17

Student Profile

American Indian/Alaskan Native:	3
Asian/Pacific Islander:	53
Black (Non-Hispanic):	265
Hispanic:	40
White (Non-Hispanic):	411
Multicultural:	0

Percentage of Students from Low Income Families Eligible for a Free or Reduced Lunch:
67%

Provide the Total Unduplicated Number of Students Receiving Special Services (Excluding Gifted) as of Previous December: 77

Instructional Days and Hours

Number of:	K (AM)	K (PM)	K (F.Time)	Elem.	Middle.	Sec.	Total
Instructional Days	0	0	177	180	180	180	717
Instructional Hours	0	0	1150	1170	1170	1170	4660

SECTION I. EXECUTIVE SUMMARY

Educational Community

The Christopher Columbus Charter School is a Philadelphia charter school, which is located in the South Philadelphia area. The school serves South Philadelphia and the surrounding communities. At its inception in 1999, the school served students in grades K, 1, 2, and 3. Each year a grade was added, until grade 8, which was added in 2004. Presently, the school is serving 772 students in grades K through 8. There are two facilities. The North Building, located at 916 Christian Street, Philadelphia, PA 19147, houses students in grades K-4. The South Building, located at 1242-46 South 13th Street, Philadelphia, PA 19147, houses students in grades 5-8. Christopher Columbus Charter School students are from predominantly low income multicultural families. The students' family structures are varied. Many of the students are in the care of a single parent, or under the guardianship of a grandparent or other relative, or in some cases, a non-related guardian.

The founding board members' vision was the development of a school community in the heart of South Philadelphia's "Italian Market" area to be a source of hope in the ever-changing urban environment. Children from all cultural backgrounds, neighborhoods, and family situations would be welcomed to experience the joy of learning and to develop an innate love for learning. A major part of this vision was to promote the discovery of responsible citizenship and the skills for utilizing that citizenship in their families, communities, and in their world.

Over the past ten years, the administration and staff of Christopher Columbus Charter School have worked together to make the founding board members' vision a reality. They have

collaboratively created a highly effective learning environment where the students succeed, feel safe, and learn to respect themselves and others. The students experience rigorous academic learning and the development of positive character traits through an on-going character development program. The administration makes every effort to see that all stakeholders in the school community are involved and accommodated, in order to ensure that all CCCS students will receive the best education possible.

The academic standards of Christopher Columbus Charter school have steadily improved. Teachers meet and plan units and collaborate in many areas of the instructional program. The challenging curriculum is implemented through the use of such instructional strategies as inquiry-based learning, one-on-one instruction, cooperative learning, differentiated instruction, and flexible grouping. These strategies help to ensure that all students are learning regardless of their individual ability levels. Students are able to demonstrate their abilities through the use of traditional assessments and performance-based assessments.

Christopher Columbus Charter School complies with state and local districts with regard to mandated testing. State and local test scores have improved each year. CCCS has school-wide improvement plans to strengthen areas in need of improvement, as indicated by previous test results. CCCS received the Keystone Award for meeting AYP for two consecutive years in 2006-2007. In 2008, 71.3% of all CCCS students performed at the Proficient/Advanced Levels for Reading and 58.7% in Math. AYP was not met in 2008, despite the achievement of such high Proficient/Advanced percentages by ALL students. This is due to the fact that performance thresholds were not met by the IEP sub-group only. AYP was met in 2009. ALL students performed at the 75% Proficient/Advanced Levels for Reading and 67.2% in Math. On the 2009 PSSA Writing Assessment, results indicate that approximately 70% of Grade 5 students and 94% of Grade 8 students performed at the Proficient/Advanced Levels.

With regard to local mandated testing, only Grades 1 and 2 were required to take the TerraNova assessments. On the Spring 2009 TerraNova assessments Grade 2 performed at the 76th National Percentile for Total Scores, and Grade 1 performed at the 79th% for Reading, the 83rd% for Language, the 79th% for Vocabulary, and the 71st % for Word Analysis.

Action improvement plans are used to strengthen both school-wide and grade level weaknesses. These plans are developed after careful analysis of test scores by administration and teachers. Teachers also create individual profile sheets for each student in order to differentiate effectively.

Mission

The mission of Christopher Columbus Charter School is to provide students with a content-rich academic rigorous Core Knowledge education, with a well-defined, sequential curriculum in a safe, orderly, disciplined, and caring learning environment. CCCS students will learn to express themselves in at least one international language, and will utilize computer technology to support learning in all major subjects, and become literate in the technologies of the 21st Century.

Vision

The vision of the founding board members of Christopher Columbus Charter School was the development of a school community in the ever-changing "Italian Market" area of South Philadelphia, which could be a source of hope for children from all cultural backgrounds and family situations. This vision included welcoming all children so that they could experience the joy of learning and develop an innate love for learning. One of the major goals of the founding board members' vision was to promote responsible citizenship and the skills for utilizing that citizenship throughout their lives.

All stakeholders in Christopher Columbus Charter School share in this vision. It is the vision of all involved in the school that our students succeed academically in a safe, orderly environment. A major part of the vision is that the children learn to respect themselves and others, and continuously develop positive character traits, in order to serve others in the community and in the world. In addition, all children will experience the true joy of learning and will become life-long learners. Since its inception, CCCS has made this dream a reality. All stakeholders envision that this dream will continue to be a reality and that future CCCS students will get the best education possible, become technologically proficient, and proficient in all areas, and grow in respect for themselves and others.

Shared Values

Stakeholders in Christopher Columbus Charter School include board members, administration, teachers, staff, parents, students, and members of the community. All stakeholders share a vision or common beliefs concerning the growth and development of all students who pass through the doorways of the school. It is the shared belief that all students will learn and can be taught, in a safe, healthy, and effective learning environment. All stakeholders collaborate to plan and solve problems.

Shared Beliefs -Academics

Curriculum is aligned to Pennsylvania Academic Standards and instructional techniques are adapted from research-based effective strategies, which include differentiated instruction techniques to ensure that all students are able to meet proficiency levels in Reading, Language Arts, Mathematics, and the content areas, regardless of race, ethnicity, or ability level.

All students will become technologically proficient.

All students will be conversational in the Italian Language.

All students will be able to express themselves effectively through oral and written communication.

Shared Beliefs-Social

All students will learn to respect themselves and others, and to show respect in word and deed.

All students will learn citizenship skills in order to serve others.

All students will learn through cooperative learning techniques to become team players.

All students will learn and internalize such values as truth, honesty, kindness, generosity, patience, consideration for others, and empathy.

Academic Standards

The administration, teachers, and staff of Christopher Columbus Charter School hold very high standards and expectations for all students with regard to academics. All students are expected to reach proficiency in these standards regardless of ability level. All students are given equal educational opportunity through the use of individualized programs and differentiated instruction. Curriculum is directly aligned with Pennsylvania State Standards and National Standards. The curriculum is a well-defined, sequential curriculum. Quarterly objectives aligned to state standards are established and correlate to content areas. Presentation of concepts is

paced to a common timeline at each grade level. The curriculum guidelines identify when each skill is to be Introduced, Developed, Reviewed, and Maintained for each subject area.

All concepts in the curriculum fall under the categories outlined in the Pennsylvania Academic Standards. For Language Arts, the standards are:

Learning To Read Independently; Reading Critically In All Content Areas; Reading, Analyzing, and Interpreting Literature; Types of writing; Quality of Writing; Speaking and Listening; Characteristics and Function of the English Language; Research. The Language Arts, Reading, Writing, Speaking, and Listening are processes that students use to learn and make sense of their world. The standards define the skills and strategies needed by effective readers and writers. At CCCS, teachers will assist their students in learning these standards through an interdisciplinary approach. Concepts under each category are clearly outlined in curriculum guidelines. These standards provide a clear target for success in all academic areas for all stakeholders.

For Mathematics the standards are: Numeration; Whole Number Operations; Fractions/Computations; Decimals/Computations; Percents; Estimation; Measurement; Ratio; Mathematical Reasoning; Algebra; Geometry; Statistics; Problem Solving; Technology. Concepts in each category are presented according to grade level. It is our belief that children must be exposed to particular math skills at each stage of development. These skills should be practiced until they are mastered, and then maintained. CCCS students are made aware of the impact of Mathematics in their everyday lives, and therefore, they are introduced to problem-solving skills in Kindergarten. Mathematics is also integrated into other areas of the curriculum, since math is present in every curriculum. While technology plays a major part in Mathematics education, we at CCCS maintain that these devices cannot take the place of a child's own intelligence, yet should be used to develop and support traditional learning. For this reason, Mathematics skills are introduced and developed, and then reviewed and maintained at each level.

Strengths and Challenges

Christopher Columbus Charter School recognizes its areas of strength. Based on the most recent PSSA and TerraNova test score reports, one major strength is in the area of Reading/Language and Writing. On the 2009 PSSA Writing Assessment, approximately 94% of Grade 8 students performed at the Proficient/Advanced Level, and approximately 70% of all Grade 5 students performed at the Proficient or Advanced Levels. Portfolio contents at all grade levels show above average performance in the area of Writing. In reading, the approximate percentages of Proficient/Advanced were as follows: Grade 3-86%; Grade 4-74%; Grade 5-63%; Grade 6-66%; Grade 7-80%; Grade 8-90%. In Spring 2009, only Grades 1 and 2 took the TerraNova assessments as mandated by the School District of Philadelphia. Again, results showed that Language/Writing skills are a major area of strength for CCCS students. Grade 1 students performed at the 79th National Percentile in Reading, the 79th National Percentile in Vocabulary, the 83rd National Percentile in Language, and the 71st National Percentile for Word Analysis. Grade 2 students performed at the 65th National Percentile for Reading, the 67th National Percentile for Vocabulary, the 78th National Percentile for Language, and the 74th National Percentile for Word Analysis.

Christopher Columbus Charter School also recognizes its areas of weakness. While performance thresholds were met by all students and by all sub-groups on the 2009 PSSA assessments, there is still need for improvement. Based on recent PSSA preliminary results, Grades 5 and 8 could improve in Mathematics. The special education subgroups needs to show improvement in both Reading and Math.

Generally, there is still a need for improvement in Science scores. On the 2009 terraNova Assessments, Grade 2 students performed at the 43rd National Percentile. On the 2008 Science

PSSA Assessment, 81% of all grade 4 students performed at the Proficient/Advanced Levels, while only 39% of Grade 8 students performed at these levels. One primary goal will be to continue to improve science achievement at all grade levels. A school-wide action improvement plan is in progress. A new textbook was purchased. Science lab periods have been placed in the schedule at each grade level. During the 2009-2010 school year, professional development opportunities in science instruction will be offered to all teachers.

SECTION II. STRATEGIC IMPROVEMENT PLANNING

Strategic Planning Process

Christopher Columbus Charter School Strategic Planning Process

This comprehensive strategic planning process has been developed to foster a supportive learning environment and to promote higher student achievement for all students at Christopher Columbus Charter School. All stakeholders will be made aware of the process and will be reminded of their responsibility to help to educate all of our students.

Stage One: Access Readiness to Benefit

Ms. Rosemary Dougherty, CEO/Principal will lead the process and allow for planning committee members to plan and implement school-wide changes in order to improve the instructional program. The CEO and the other two administrators will support and nurture a school culture which is conducive to learning and satisfaction and growth amongst stakeholders.

Initial meetings will be held to establish the need for the strategic planning team and to familiarize the team with the stages of the process, and to prepare for the rest of the stages in the process.

It will be stressed that the school environment will remain safe and healthy to ensure an effective and stimulating learning environment. Students will continue to learn to respect themselves and one another and to experience respect from staff members in order to foster a comfortable atmosphere which is conducive to better learning.

Planning committee members will be aware of the planning process and will participate in plans as assigned by the CEO. Members of the committee represent various stakeholder groups. The committee includes:

- Two board members
- Three school administrators
- An elementary teacher
- A middle-school teacher
- A secondary teacher
- A special education teacher
- A computer teacher
- A school counselor
- A school social worker
- A technology expert
- A business manager
- Two parents
- A community member

Stage Two: Collect, Sort, and Select Data

Strategic planning goals will be set after sources of data and research are collected, sorted, and selected.

Data sources will be presented in a clear, comprehensive manner and will include all domains: Student Achievement; Perception; Demographics; and Contextual Data.

Data will be collected from a variety of sources. Sources of data include:

- State Test Scores (PSSA)
- Local Test Scores (TerraNova)
- Performance on Cumulative Assessments
- Performance on Classroom Assessments
- Analysis of Portfolio Contents
- Analysis of Teacher Lesson Plans
- Monitoring of Lesson Implementation
- Research-based Teaching Strategies
- Research-based Differentiated Instruction
and Cooperative Learning Techniques
- Analysis of Daily Attendance Records

Stage Three: Build and Analyze a Portfolio

The planning team will develop a district portfolio containing the following information:

- Types of data
- Persons to be informed about data
- Ways to communicate data
- Persons responsible for reporting data

The portfolio will contain data sources from the following domains:

etc...)

- Student Achievement (PSSA, TerraNova, Portfolios, Class Assessments,
- Perception (Surveys, Focus Groups, etc...)
- Contextual Data (Discipline, Attendance, Parental Involvement)
- Demographics (Enrollment, Economically Disadvantaged, Ethnicity, Language Proficiency etc...)

Data will be disaggregated according to sub-group performance.

The portfolio will show the demographic makeup of the district, student performance, roadblocks to achievement, and level of involvement of stakeholders.

Stage Four: Set and Prioritize Goals

Once data is selected and analyzed, planning team members will set and prioritize goals based on this data. Goals will be written in terms of student outcome and will include clear objectives, timelines, and performance indicators.

The goal setting process will include:

- 1) An analysis of valid, reliable data
- 2) Different sources of information
- 3) Comparisons of current and past data
- 4) Identification of strengths and weaknesses

- 5) Needs recognition from identified strengths and weaknesses
- 6) Setting priorities for needs based on impact on student learning

Stage Five: Research and Select Effective Practices

The strategic planning team will study and select strategies for each goal. The planning team will report the the research to the staff.

Stage Six: Craft Action Plan

School-wide action improvement plans will be created and implemented.

Action Plans will include the following steps:

- 1) Clear, well-defined goals will be set based on need from analysis of selected data
- 2) Strategies for attaining these goals will be developed using research-based techniques
- 3) Activiities and materials will be chosen based on research
- 4) Professional development will be provided for teachers and other staff members to aid in the attainment of goals and will be aligned to the common focus and based on high need areas
- 5) Teachers will collaborate with one another, the administration, parents, and students to reflect upon practices and progress in the classroom-all will be involved and help to develop solutions to any problems

Stage Seven: Monitor Implementation of the Plan

Implementation of action plans will be monitored on a regular basis by the administration and other members of the team.

The team will model collaboration for the rest of the staff.

All staff members will be aware of the plans and will be actively involved. All will know and agree upon goals and achievement targets.

The planning team will provide data to guide changes to plans for further improvement.

Staff members will collaborate about effective classroom practices.

Staff will provide evidence of plan implementation via lesson plans, assessments etc...

Stage Eight: Evaluate Impact on Student Achievement

Action Plans will be evaluated based on student achievement results.

The staff will know how to analyze and use PSSA and TerraNova results and other measures to evaluate the effectiveness of the plan.

Goals will have various measures to aid in effective evaluation of strategies and activities.

All staff members will understand the need for student improvement.

The staff will understand that evaluation needs to be based on student achievement.

The staff will understand that strategic planning is on-going.

Strategic Planning Committee

Name	Affiliation	Membership Category	Appointed By
Adrienne Nave	Computer Teacher-CCCS	Ed Specialist - Instructional Technology	Rosemary Dougherty-CEO/CCCS
Anthony Matthews	Employee-CCCS	Parent	Rosemary Dougherty-CEO/CCCS
Antoinette DiGiacomo	Classroom Teacher-CCCS	Middle School Teacher	Rosemary Dougherty-CEO/CCCS
Caitlin O'Connell	Special Education Teacher-CCCS	Special Education Representative	Rosemary Dougherty-CEO/CCCS
Charles Moore	Classroom Teacher-CCCS	Secondary School Teacher	Rosemary Dougherty-CEO/CCCS
Cynthia Pinto	Employee-CCCS	Parent	Rosemary Dougherty-CEO/CCCS
Edward Poznek	Board Member-CCCS	Community Representative	Rosemary Dougherty-CEO/CCCS
Erin Rex	Classroom Teacher-CCCS	Elementary School Teacher	Rosemary Dougherty-CEO/CCCS
Florence Doyle	Vice-Principal-CCCS	Administrator	Rosemary Dougherty-CEO/CCCS
Herbert Schectman	Foundations Inc.	Business Representative	Rosemary Dougherty-CEO/CCCS
John Hebert	Tech Support-CCCS	Other	Rosemary Dougherty-CEO/CCCS
John Torres	Owner C'entanni Restaurant	Parent	Rosemary Dougherty-CEO/CCCS
Kathy Gibson	Classroom Teacher -CCCS	Middle School Teacher	Rosemary Dougherty-CEO/CCCS
Maria Grassia	Dean of Students-CCCS	Administrator	Rosemary Dougherty-CEO/CCCS
Mary Faustino	Board Member-CCCS	Board Member	Rosemary Dougherty-

			CEO/CCCS
Maryellen Porsia	Vice-Principal-CCCS	Administrator	Rosemary Dougherty-CEO/CCCS
Michael Thomas	Classroom Teacher - CCCS	Secondary School Teacher	Rosemary Dougherty-CEO/CCCS
Patricia Hickey	Counselor-CCCS	Ed Specialist - School Counselor	Rosemary Dougherty-CEO/CCCS
Peggy Kaplan	Classroom Teacher-CCCS	Elementary School Teacher	Rosemary Dougherty-CEO/CCCS
Rosemary Dougherty	Principal/CEO-CCCS	Administrator	Rosemary Dougherty-CEO/CCCS
Susan Patrone	Columbus Park Committee	Community Representative	Rosemary Dougherty-CEO/CCCS

Goals, Strategies and Activities

Goal: To ensure that all students are receiving the most effective instruction regardless of ability level

Description: Add Goal Statement here..

Strategy: Professional development opportunities are provided in the areas of differentiated instruction, cooperative learning, and multiple intelligences

Description: We must provide continuous education for all faculty members in all subject areas as well as in social and developmental skills to enhance the education of our students. We must take advantage of all of the latest and most efficient technological tools to accomplish this goal.

With the use of the Promethean ActivBoard, grades 5 to 8 have shown visibly increased grades and also increased interest in the subjects and subject matter. We need to make available the same educational advantage for K to 4th grade. This will include the interactive white board, laptops for every teacher, two PC's for every room including access to the internet and our current LAN and WAN.

We need to locate a software program that can be used to maintain a uniform grading system. It will be necessary to have instructional courses in order for the faculty to become proficient in the use of the new software.

Activity: Mentors are provided for teachers needing additional help with differentiation

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$15,000.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers attend workshops and seminars and read professional journals

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$8,000.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Strategy: Teachers collaborate to share and discuss effective techniques for differentiation

Description:

Activity: Teachers meet at weekly grade unit meetings

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$2,500.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers meet in collegial groups with teachers in other grade levels

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia Start: 1/1/2007 \$2,500.00
Finish: Ongoing

Status: In Progress — Upcoming

Strategy: Teachers use a variety of teaching techniques to meet the needs of different types of learners (kinesthetic, linguistic, etc...)

Description: We must provide continuous education for all faculty members in all subject areas as well as in social and developmental skills to enhance the education of our students. We must take advantage of all of the latest and most efficient technological tools to accomplish this goal.

With the use of the Promethean ActivBoard, grades 5 to 8 have shown visibly increased grades and also increased interest in the subjects and subject matter. We need to make available the same educational advantage for K to 4th grade. This will include the interactive white board, laptops for every teacher, two PC's for every room including access to the internet and our current LAN and WAN.

We need to locate a software program that can be used to maintain a uniform grading system. It will be necessary to have instructional courses in order for the faculty to become proficient in the use of the new software.

Activity: Lessons are presented in various ways (Kinesthetic activities, Linguistic activities, Spatial activities, etc...)

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia Start: 1/1/2007 \$10,000.00
Finish: Ongoing

Status: In Progress — Upcoming

Strategy: Teachers use both traditional and performance-based assessments

Description:

Activity: Traditional written assessments are used in conjunction with allowing students to demonstrate knowledge in a way that is best for them

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$7,500.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Goal: To have all grade levels performing above the 60th% on the TerraNova assessments

Description: Add Goal Statement here..

Strategy: Provide professional development opportunities for teachers in areas of highest need

Description: We must provide continuous education for all faculty members in all subject areas as well as in social and developmental skills to enhance the education of our students. We must take advantage of all of the latest and most efficient technological tools to accomplish this goal.

Activity: Teachers attend workshops and seminars and read professional journals

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$22,000.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Strategy: Teachers focus on reinforcing generally weak skills determined by analysis of score reports

Description:

Activity: Teachers analyze score reports and focus on generally weak skills and develop strategies to improve these skills

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$30,750.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers use daily skills maintenance sheets to reinforce skills

Description:

Person Responsible Timeline for Implementation Resources

Rosemary Dougherty	Start: 1/1/2007	-
	Finish: Ongoing	

Status: In Progress — Upcoming

Strategy: Teachers use various instructional strategies for improving use of constructed responses to questions and in explaining how word problems are solved

Description:

Activity: Teachers use test prep materials for practice in this area

Description:

Person Responsible Timeline for Implementation Resources

Rosemary Dougherty	Start: 1/1/2007	-
	Finish: Ongoing	

Status: In Progress — Upcoming

Strategy: Teachers use various techniques for improvement in achievement of individual students

Description:

Activity: Differentiated instruction, cooperative learning, peer tutoring, small group instruction, and one-on-one instruction is used

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$60,000.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Goal: To increase PSSA Proficient/Advanced levels by 5% or more in Reading and Mathematics on 2009 Assessments

Description: Add Goal Statement here..

Strategy: Differentiated instruction is used to accommodate students needing individual skill remediation

Description:

Activity: Cooperative learning, small group instruction, one-on-one instruction, and peer tutoring are used

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$48,775.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers create individual skills profile sheets for each student

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007 Finish: Ongoing	\$12,200.00
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Status: In Progress — Upcoming

Strategy: Teachers focus on having students answer open-ended questions using constructed responses

Description:

Activity: Teachers use test prep materials for practice in this area

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007 Finish: Ongoing	\$20,000.00
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Status: In Progress — Upcoming

Strategy: Teachers format classroom testing to be aligned to format of PSSA Assessment

Description:

Activity: Classroom assessments are designed in alignment with the test format to help students to become familiar with the format

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007 Finish: Ongoing	\$15,000.00
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Status: In Progress — Upcoming

Goal: To increase Science scores on local TerraNova test at all or most grade levels

Description: Add Goal Statement here..

Strategy: Professional development opportunities are provided for teachers

Description: We must provide continuous education for all faculty members in all subject areas as well as in social and developmental skills to enhance the education of our students. We must take advantage of all of the latest and most efficient technological tools to accomplish this goal.

Activity: Teachers attend seminars and workshops and read professional books and journals

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007 Finish: Ongoing	\$45,000.00
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Status: In Progress — Upcoming

Strategy: Teachers focus on using inquiry-based approaches to teaching Science concepts

Description:

Activity: Test prep materials are used for practice in this area

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007 Finish: Ongoing	\$10,000.00
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Status: In Progress — Upcoming

Strategy: Teachers integrate science with other areas by using an interdisciplinary approach

Description:

Activity: Science concepts are integrated into Reading, Language Arts, and Mathematics lessons

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$55,550.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Strategy: Teachers provide daily maintenance of the steps of the scientific method

Description:

Activity: Daily lab manual activities are used for practice and maintenance

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$7,500.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Strategy: Teachers use more "hands-on" activities

Description:

Activity: Science lab activities are conducted often using the scientific method

Description:

Person Responsible Timeline for Implementation Resources

Rosemary Dougherty	Start: 1/1/2007	-
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Science lab activities are used more frequently

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$15,000.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Goal: To meet Adequate Yearly Progress for 2009 PSSA Assessments

Description: Add Goal Statement here..

To increase PSSA Proficient/Advanced levels by 5% or more in Reading and Mathematics

Strategy: To continue to utilize school-wide action improvement plan which includes professional development, use of collaborative collegial groups, curriculum evaluation and revision, instructional evaluation, and more intense maintenance of mastered skills

Description:

Activity: Grade unit teachers meet weekly to discuss strategies for improving weak areas

Description:

Person Responsible Timeline for Implementation Resources

Rosemary Dougherty	Start: 1/1/2007	-
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Grade unit teachers meet weekly to discuss strategies for improving weak skills

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$5,000.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Professional development workshops and seminars are provided as needed

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$27,500.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers attend professional development seminars and workshops in areas of high need

Description:

Person Responsible Timeline for Implementation Resources

Rosemary Dougherty	Start: 1/1/2007	-
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers meet in collegial groups to share effective ideas and practices

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$32,500.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers use a scheduled test prep period for test preparation

Description:

Person Responsible Timeline for Implementation Resources

Rosemary Dougherty	Start: 1/1/2007	-
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers use daily skills maintenance sheets to reinforce skills

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$5,100.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers use differentiated instruction to accommodate the needs of all students

Description:

Person Responsible Timeline for Implementation Resources

Rosemary Dougherty	Start: 1/1/2007	-
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers use differentiated instruction, cooperative learning, and other strategies to accommodate all students

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007	\$53,500.00
	Finish: Ongoing	

Status: In Progress — Upcoming

Activity: Teachers use inquiry-based instruction and focus on extending meaning and critical thinking

Description:

Person Responsible Timeline for Implementation Resources

Rosemary Dougherty	Start: 1/1/2007	-
	Finish: Ongoing	

Status: In Progress — Upcoming

Goal: To meet AYP for Attendance Rate and to maintain 95% Attendance Rate

Description: Add Goal Statement here..

Strategy: To enforce school attendance policy

Description:

Activity: Send warning notices to parents of students who are not in compliance with the policy

Description:

Person Responsible Timeline for Implementation Resources

Maryellen Porsia	Start: 1/1/2007 Finish: Ongoing	\$2,000.00
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Status: In Progress — Upcoming

Statement of Quality Assurance

Charter school has met AYP.

There are currently no supporting documents selected for this section.

SECTION III. QUALITY OF SCHOOL DESIGN

Rigorous Instructional Program

The Christopher Columbus Charter School curriculum is a well-defined, sequential curriculum. It is a standards-based curriculum. All concepts in the curriculum are directly aligned to the Pennsylvania Academic Standards. Teachers in all grades (K-8) are provided with curriculum guidelines in each subject area. These guidelines are reviewed and refined each year using the Pennsylvania Academic Standards as a reference.

The Christopher Columbus Charter School curriculum establishes objectives which are aligned to the Pennsylvania Academic Standards and correlate to the content areas presented in curriculum guidelines. The presentation of all concepts is paced according to a common timeline at each grade level. The curriculum identifies when each skill in Language, Reading, Mathematics, and the content areas of Social Studies, Science, Art, Music, Computer, Library, Physical Education, and the Italian Language, would be presented according to the following objectives: Introduce, Develop, Review, and Maintain. Appropriate grade level daily skills practice sheets are provided. These correspond to skills being taught at each grade level in Language Arts and Mathematics. The curriculum is directly integrated with the Core Knowledge Curriculum. It contains resource materials for differentiated instruction and teaching through multiple intelligences.

Christopher Columbus Charter School fosters a learning environment which is student-centered. Inquiry-based learning is used at all grade levels. Students are encouraged to use critical thinking skills and to expand their thinking across the curriculum. Administrators encourage teachers to facilitate the extension of knowledge and to help their students to feel comfortable with inquiring and seeking additional knowledge. Chosen textbooks contain strategies and activities which promote the use of inquiry-based instruction. An interdisciplinary approach to learning is implemented in order to facilitate the understanding of the linkage of skills between different subject areas. Students are taught to answer questions by using constructed responses and to explain what they have learned and how they have solved problems. Assessment is both traditional and authentic. Performance-based assessments are used frequently to allow students to demonstrate the true depth of their learning.

Christopher Columbus Charter School strives to accommodate students performing below standards. CCCS has two full-time special education teachers, two full-time reading specialists at the primary/elementary level, and two part-time reading specialists at the middle school, and a full-time special education instructional para-professional. Federal regulations are followed in determining special education services. Students who are performing below standards in their academic skill development are recommended for testing completed by the school psychologist. If a learning disability is discovered, an IEP is prepared by the individual child's IEP team, and the

recommended accommodations are carefully implemented. If no learning disability is found, the struggling student is instructed via differentiated instruction in the classroom, and one-on-one or small group instruction with the reading specialist. The student is also given individualized attention by the instructional paraprofessional assigned to that student's particular grade level.

The teachers at Christopher Columbus Charter School use various techniques for imparting skills and facilitating learning. The following types of strategies are used to ensure accommodation of all types of learners:

- * Differentiated Instruction and Cooperative Learning
- * Inter-disciplinary lessons
- * Inquiry-based instruction
- * Hands-on experiences in all subject areas
- * Independent and group research projects
- * Class meetings and discussion circles
- * Educational field trips
- * Use of technological resources

Rigorous Instructional Program - Attachments

- Rigorous Instructional Program
- Rigorous Instructional Program
- Rigorous Instructional Program

English Language Learners

Christopher Columbus Charter School does have a plan in place for accommodating ELL students. All parents of enrolled students must complete the Home Language Survey in order for the school to identify students as being in need of an instructional program. This survey is maintained in each student's file. If a student is identified as ELL, the W-APT test is administered, and if the student is eligible, instruction will begin within 30 days.

Christopher Columbus Charter School makes every effort to provide equal educational opportunity for each ELL student. All ELL students have full and complete access to the school's curriculum at his or her grade level. A PA certified ESL teacher provides appropriate instruction to facilitate the student's achievement of the academic standards and helps that student to become proficient in English, using a variety of instructional models.

As mandated by law, the formal State English Language Proficiency Assessment (WIDA Access) is administered to all ELL students annually. A record is maintained for all ELL students containing the English proficiency level for that student. These will be amended annually. If a student meets the state required exit criteria in the school's plan, that student's progress will continue to be monitored for at least two years following his/her release from the program.

Parents of ELL students receive a description of their child's instructional program. Information for parents will be provided in the native language if necessary. Interpreters and/or translators will be used as needed.

During the 2008-2009 school year, fifteen students were identified as ELL. All ELL students received instruction from an ESL teacher throughout the school year. The WIDA Access for ELLs English Language Proficiency Test was administered to all ELL students in January 2009. All students receiving services showed average to above average academic performance during the school year. As a result of the state testing, three kindergarten students and a fifth grade

student exited the program. The other students will continue to receive services during the 2009-2010 school year.

English Language Learners - Attachment

- English Language Learners

Graduation Requirements

NA

Special Education

Christopher Columbus Charter School follows federal regulations in determining special education placement. According to the regulations, if a student is diagnosed with a disability and it has been determined that the disability affects the student's learning in the general education classroom, that student has a right to special education services. When an at-risk student is referred for psycho-educational testing by the classroom teacher, he or she is first informally evaluated by the special education teacher, the reading specialist, and in some cases the school counselor, the speech therapist, and the occupational therapist. This takes place only after various interventions have been utilized by the classroom teacher. Pertinent information is gathered, including samples of class work, standardized test scores, and behavior observations. After documents and observation reports are reviewed, a meeting is held to decide if testing is recommended. The meeting is attended by the special education teacher, an administrator, the classroom teacher, and any other persons involved in the observation and evaluation of the student.

If psycho-educational testing is recommended, the parent/guardian is contacted, and if all are in agreement an evaluation is administered by a certified school psychologist. After testing, a formal evaluation report is written. If a student is diagnosed with a disability, an Individualized Education Program or IEP is designed. The entire IEP team is involved including the parents/guardians. The IEP is created with specific goals and strategies for meeting the individual student's needs. Related services, such as speech therapy and occupational therapy are outlined as well. The student's progress is carefully monitored and documented throughout the school year.

In accordance with federal regulations, students with mental retardation are re-evaluated every two years. Students with speech and language impairments are re-evaluated annually. All others are re-evaluated every three years.

Students with special needs are included in the regular classroom. Additional remedial support and implementation of IEP goals is provided by the special education teacher, a certified reading specialist, and instructional paraprofessionals. The speech therapist and occupational therapist provide support to students according to students needing those services.

Special education students are given individual and small group attention. In the regular classroom, differentiated instruction and cooperative learning techniques are used to facilitate learning for these students and to ensure that they are given every opportunity to learn. Performance-based assessments are used to offer students the opportunity to demonstrate what they have learned in ways that accommodate their individual learning abilities and styles.

Special Education - Attachment

- Special Education

Special Education Program Profile - Chart I

Teacher	FTE	Type of class or support	Location	# of Students	Other Information
Ms.Lauren Anello	1.00	Inclusion	CCCS South Building	17	School has inclusion. Teacher works with all special education students in building. This teacher works only with students with specific learning disabilities. Students with speech only IEP's or Speech IEP's with OT goals, work with a contracted speech therapist and/or OT. These are listed in Chart IV. This is why there is a discrepancy in the numbers on this chart.
Ms. Caitlin O'Connell	1.00	Inclusion	CCCS North Building	32	School has inclusion. Teacher works with all special education students in building. This teacher only works with students with specific learning disabilities. Students with speech only IEP's or speech only IEP's with OT goals work with a contracted speech therapist and/or OT. These are listed in Chart IV. This is why there is a discrepancy in the numbers on this chart.

Special Education Program Profile - Chart II

Organization	FTE	Type of class or support	Location	# of Students	Other Information
None	None	None	None	0	None

Special Education Program Profile - Chart III

Title	Location	FTE
Reading Specialist	CCCS North Building (Grades K-5)	1.00
Reading Specialist	CCCS North Building(Grades K-5)	1.00
Reading Specialist	CCCS South Building (Grades 5-8)	.40
Reading Specialist	CCCS South Building (Grades 5-8)	.40
Instructional Teacher Aides (7)	CCCS North/South Buildings	1.00

Special Education Program Profile - Chart IV

IU, Public Agency, Organization, or Individual	Title/Service	Amount of Time Per Week
Pediatric Therapeutic Services	School Psychologist	As needed
Speech Therapists Inc.	Speech Therapist (North Bldg.)	.80
Speech Therapists Inc.	Speech Therapist (South Bldg.)	.40

SECTION IV. ACCOUNTABILITY

Student Assessment - Primary

Test/Classification	K	1	2	3	4	5
PSSA Reading and Mathematics	No	No	No	Yes	Yes	Yes
PSSA Writing	No	No	No	No	No	Yes
TerraNova	No	Yes	Yes	No	No	No

Student Assessment - Secondary

Test/Classification	6	7	8	9	10	11	12
PSSA Reading and Mathematics	Yes	Yes	Yes	No	No	No	No
PSSA Writing	No	No	Yes	No	No	No	No
TerraNova	No	No	No	No	No	No	No

Student Assessment

The PSSA is used in grades 3 through 8 as mandated. For local testing, TerraNova is used. PSSA and TerraNova test results are analyzed by the administrators to determine school-wide strengths and weaknesses. These results are very instrumental in the collaborative development of annual measurable goals and targets for the coming school year. This information is shared with the faculty and all work together to set annual goals and to create a school-wide action improvement plan which includes strategies that will be used to strengthen the weaknesses and reinforce the strengths. PSSA and TerraNova test results are carefully analyzed by the teachers before the school year begins. The teachers are given individual student summary reports for the students that they will be teaching. Each skill is analyzed for partial mastery or non-mastery by each student. Teachers use a test analysis chart to record targeted weaknesses for each individual student. This serves as a resource for facilitating the use of differentiated instruction throughout the school year. Teachers also receive class summaries of the classes they taught the prior year. This enables them to identify general areas of weakness for which they may need to seek additional professional development in order to improve their own teaching skills and effectiveness.

Christopher Columbus Charter School students have shown steady improvement in state and local testing scores. AYP was met in 2009. In 2009, PSSA AYP Data Files show that 75% of ALL students performed at the Proficient/Advanced Levels in Reading and 67.2% in Mathematics. Overall, this shows about a 5% improvement in reading and a 9% improvement in math from 2008 scores. The preliminary analysis of 2009 Student PSSA Data performance shows the following approximations for percentages of students performing at the Proficient/Advanced Levels: Grade 3: Reading-69% Math 86% ; Grade 4: Reading-71% Math-74% ; Grade 5: Reading-70% Math-63% ;Grade 6: Reading-57% Math-66%;Grade 7: Reading-85% Math 80% ;Grade 8: Reading-90% Math-54%. CCCS has met and surpassed the annual goal to improve by at least 5% in Reading and math on PSSA Assessments. In the 2009 PSSA Writing Assessment, preliminary analysis shows that approximately 70% of all Grade 5 students and 94% of all Grade 8 students performed at the Proficient/Advanced Levels.

TerraNova tests were not administered this fall by the School District of Philadelphia for Grades 3-8. TerraNova assessments were administered in Spring 2009 to Grades 1 and 2. In Spring 2009, Grade 2 performed at the 76th National Percentile for Total scores, which consists of Reading, Math, and Language. Grade 2 students performed at the 74th National Percentile for Word Analysis. Grade 1 performed at the 79th% in Reading, the 83rd% in Language, the 79th% in Vocabulary, and at the 71st% in Word Analysis. CCCS has met and surpassed the annual goal to see each grade score above the 60th National Percentile in all areas tested on the TerraNova Assessments.

One of the major goals of the Christopher Columbus Charter School action plan was to see overall improvement in Science performance. Improvement was seen in Grade 4 PSSA results for 2008. In Grade 4, 81% of all students performed at the Proficient/Advanced levels. In Grade 8, only 39% of all students performed at this level. on the TerraNova Assessment, Grade 2 students performed at the 43rd National Percentile in Science. While grade 4 performance was excellent, there is still a need for improvement in the area of science.

Christopher Columbus Charter School also uses locally developed mid-year and end-year cumulative tests in Grades 1-8. These tests are used to assess the effectiveness of the curriculum and to determine if proper pacing is taking place with regard to the scope and sequence of the curriculum. Results impact which revisions will be made to the curriculum, and help to develop the school-wide action improvement plan. The tests are also used as a tool for gauging student achievement, and to aid the teachers in determining weak skills for differentiated instruction purposes. Locally developed end-year tests for Reading/Language Readiness and Mathematics are used for kindergarten.

At Christopher Columbus Charter School, student progress is assessed in various ways. Traditional testing is used in conjunction with authentic assessment. Authentic assessments include portfolio assessment, running records, teacher observations, anecdotal records, independent projects, group projects, and choices of methods for demonstrating knowledge so that different learning abilities and styles are accommodated.

Students who are at risk of failure, or who are not making reasonable progress are provided with many opportunities to help them be successful. CCCS has two full-time reading specialists at the elementary level, and two part-time reading specialists at the middle school levels. The reading specialists evaluate teacher-referred students to determine what type of remediation is necessary. The reading specialists provide support and keep careful records of student progress. There is frequent and direct communication between the reading specialists and the classroom teachers regarding the individual student's needs and progress. The reading specialists work with these students both individually and within a small group setting. Students experiencing difficulty in Mathematics or the content areas are carefully observed and informally evaluated by the special education teachers. After observation and evaluation, the special education teachers develop strategies and interventions for use by the classroom teacher to help address the problem. In addition, students at all grade levels are given individualized attention by instructional paraprofessionals on a daily basis. All instructional aides at Christopher Columbus Charter School have an Associate's Degree or have passed an assessment. Classroom performance and standardized test performance of these students have improved as a result of the extra support afforded to them. Almost all at-risk students receiving support from the reading specialists have reached a higher reading level. Students given additional support by instructional aides have shown significant gains in Reading, Language, and Mathematics.

Student Assessment - Attachment

- Student Assessment

Teacher Evaluation

Teachers at Christopher Columbus Charter School receive an annual summative performance evaluation at the end of the school year. The criteria for evaluation is clearly explained at the beginning of the year. At this time, teachers meet with administrators to set goals for the school year. Teachers set personal professional goals and academic goals with strategies for achieving those goals for their students.

The Christopher Columbus Charter School Teacher Evaluation contains six sections for evaluation. These areas are School/Spirit Relationships, Teaching Techniques, Effective Planning, Pupil/Teacher Relationships, Classroom Environment, and Personal Attributes. This year, teachers completed a reflective self-evaluation. Administrators commented on reflections. Each evaluation provides a commendation and recommendation for each teacher. Teachers meet with administrators to discuss the evaluation and to determine if goals have been met.

In addition to an annual summative evaluation, teachers are given monthly formative observations by the administration. The purpose of these observations is to offer suggestions for effective teaching techniques and improvement where needed. The formative observation objectives are aligned to the formal summative evaluation. This provides teachers with a clear picture of their individual strengths and weaknesses with regard to the criteria by which they are evaluated.

The administration is responsible for teacher and staff evaluation. The Principal/CEO, Ms. Rosemary Dougherty, and the Vice-Principals, Ms. Florence Doyle and Mrs. Maryellen Porsia provide the formative observations and complete the summative evaluations for teachers and staff. All three administrators are Pennsylvania state certified administrators. Ms. Dougherty has a master's degree in education from Widener University. Ms. Doyle has a master's degree in education from Immaculata University. Mrs. Porsia has a master's degree in education from Holy Family University. All three have had extensive course work in supervision and evaluation, and in the area of effective techniques for differentiating instruction for students of varying abilities and learning styles. All three administrators continuously explore professional journals, texts, and visual aids to learn more effective techniques for providing formative support to teachers.

Evaluators attend workshops related to special education. The most recent was entitled, "Special Education Law for Charter Schools." administrators will attend a special education workshop in August concerning cyclical monitoring. Administrators meet weekly with special education units (special education teachers, reading specialists, counselors) at each site to discuss specific issues and to collaborate on addressing any concerns and solving any problems. In addition, all evaluators are in direct contact with our liaison from PATTAN, Walter Howard, and our special education attorney.

Teacher Evaluation - Attachment

- Teacher Evaluation

SECTION V. GOVERNANCE REQUIREMENTS

Leadership Changes

During the 2008-2009 school year, Vicki Baritz resigned as a member of the Board of Trustees of Christopher Columbus Charter School. Maria Grassia began her position as Dean of Students at the middle school level.

Board of Trustees

Name of Trustee	Office (if any)
Mr. Raymond Pescatore	Board Chair
Dr. Jules Mingroni	Acting Treasurer
Ms. Diane Pirollo	Secretary
Ms. Mary Faustino	None
Ms. Adrienne H. Thomas	None
Mr. Edward Poznek	None
Mr. Mark Myers	None
Mr. Bob O'Donnell	None
Mr. Herbert Schectman	None
Ms. Rosemary Dougherty	Principal/CEO

Professional Development (Governance)

Board of Trustees' training is provided by Drexel University/Foundations Inc.. Training is provided in many areas including, FERPA, Title I, Sunshine Law, Public Officials Act, Act 22, Special Education Law, and NCLB, as is recorded in the minutes of the Board Meetings. Christopher Columbus Charter School Board members attend an annual meeting held outside of the normal board meeting schedule. At this time, board members review school programs and reassess the school's mission and goals.

Coordination of the Governance and Management of the School

Christopher Columbus Charter School is organized under the Instructional Leader who chairs two councils- the Staff Advisory Council and the Parent Advisory Council. These two councils have the responsibility for the respective concerns of their constituents, and for reconciling concerns while striving to achieve the mission of the school. The Staff Advisory Council meets with the Principal/CEO monthly to discuss staff concerns. The Parent Advisory Council meets with the administration every six weeks to discuss any parental concerns and the needs of the students. Any questions or concerns are taken to the Board of Trustees at their monthly meeting. All issues are always addressed and resolved in a timely manner.

The Board of Trustees of Christopher Columbus Charter School adheres to all of the regulations and requirements of the School District of Philadelphia. The Board cooperates fully with all of its relations and requests.

Coordination of the Governance and Management of the School - Attachments

- Coordination of Governance and Management
- Coordination of Governance and Management

Community and Parent Engagement

The Parent Advisory Council of Christopher Columbus Charter School meets with the administration every six weeks to discuss any parental concerns and any needs of the students.

Any questions or concerns are taken to the Board of Trustees at their monthly meetings. All issues are addressed and resolved in a timely manner. Board members are invited to participate in all parent meetings and functions. The Board of Trustees participates in parental and community engagement activities whenever possible. Involvement of all stakeholders in school activities is always encouraged.

Parental involvement is strongly encouraged at CCCS. Every effort is made to include parents and other community members in all school activities. All are invited to school functions. Parents serve as volunteers at all school functions. Most parents volunteer in classrooms or do work at home for teachers. Communications between parents and teachers and parents and administration is on-going. Parents feel comfortable coming into the school and are an integral part of the school community.

Community members are also encouraged to become involved in the school community. Many local businesspeople and community workers are involved in student activities and attend school functions on a regular basis. School functions are always heavily attended by neighborhood people, and at times, by tourists visiting the popular South Philadelphia "Italian Market" area.

Board members' lists are posted in public areas at both sites. In addition, Board Member lists and meeting schedules are posted on the CCCS web site. Board meeting schedules are also posted in the local newspaper.

SECTION VI. FINANCIAL RESPONSIBILITIES

Major fund-raising activities

There have been no fund-raising activities.

Fiscal Solvency Policies

Christopher Columbus Charter School is able to assure that all expenditures and revenue categories remain within budget through careful monitoring of expenditures and revenues. Fiscal solvency is maintained via the following:

- adherence to an adopted budget
- an approved purchase order system
- separation of financial duties
- review and monitoring of all payroll transactions
- time reporting payments and relevant tax reporting
- selection of approved vendors and consultants
- best practices of cash management and reporting

Accounting System

The accounting system is The Financial Edge loaded with the State Chart of Accounts. All Pennsylvania State Report Guidelines and (GAAP) are followed. All reports are generated in compliance with the state requirements. Transactions are posted by the Business Agent's Office, which is staffed by experienced school business administrators. A trial balance, statement of revenue and expenditures, and a statement of disbursements are prepared as required.

Preliminary Statements of Revenues, Expenditures & Fund Balances

Preliminary Statements of Revenues, Expenditures & Fund Balances - Attachment

- Preliminary Statements of Revenues, Expenditures, and Fund Balances

Audit Firm, Date of Last Audit, Auditor's Opinion, and Any Findings Resulting From the Audit

Christopher Columbus Charter school's auditing firm is Citrin, Cooperman and Company. The last audit is dated June 30, 2008, and has a clean, unqualified opinion with no findings. The final draft of the auditor's report is attached.

Audit Firm, Date of Last Audit, Auditor's Opinion, and Any Findings Resulting From the Audit - Attachment

- Audit Firm, Date of Last Audit, Auditor's Opinion, Any Findings Resulting From Audit

Citations and follow-up actions for any State Audit Report

There were no citations or follow-up actions.

SECTION VII. FACILITY RESPONSIBILITIES

Acquisition of Facilities, Furniture, Fixtures, and Equipment During the Last Fiscal Year

Christopher Columbus Charter School leases two facilities- 916 Christian Street and 1242-46 South 13th Street in Philadelphia. All furniture and equipment was purchased after obtaining quotes from various vendors. No furniture, fixtures, equipment, or facilities were acquired.

Future Facility Plans and Other Capital Needs

The current facilities of Christopher Columbus Charter School provide adequate space for the future enrollment throughout the life of the charter. The leases currently in place are within the limits of the school's future projected budgets.

SECTION VIII. HEALTH AND SAFETY RESPONSIBILITIES

Compliance With Health and Safety Requirements and Maintenance of Health and Immunizations Records for Students

Christopher Columbus Charter School holds a safety and fire drill monthly. CCCS has complied with state and local regulations to design and maintain various plans in the case of emergency. Currently, CCCS has a **shelter- in- place plan, fire drill plan, bomb threat and**

chemical/biological threat checklist, and an intruder emergency plan. All are located in the school office. Fire drill and shelter-in-place drills are located in all classrooms and all other areas throughout the school.

Health and immunization records for all students are carefully and confidentially filed in the nurse's office. The school nurse updates records as needed and complies with mandated regulations with regard to health record contents. The nurse also submits the required Request for Reimbursement and Report of School Health Services.

Compliance With Health and Safety Requirements and Maintenance of Health and Immunizations Records for Students - Attachments

- Compliance with Health and Safety Requirements and Maintenance of Health and Immunization Records for Students
- Compliance With Health and Safety Requirements and Maintenance of Health and Immunization Records for Students

Current School Insurance Coverage Policies and Programs

Christopher Columbus Charter School's insurance coverage policies and programs include the following:

Personal Choice
Keystone Health Plan
Worker's Compensation
General Liability
Corporate Officers Error and Omissions Contents Insurance
Wage Continuation
Life Insurance

Hartford Insurance
Boardman-Hamilton Brokers

Current School Insurance Coverage Policies and Programs - Attachments

- Current School Insurance Policies and Programs
- Current School Insurance Coverage Policies and Programs

SECTION IX. ADMINISTRATIVE NEEDS

Quality of Teaching and Other Staff

Christopher Columbus Charter School presently has 58 professional staff members, including administration. There are three administrators, as the CEO also serves as principal, a Dean of students, 36 classroom teachers, two special education teachers, two full-time reading specialists, two part-time reading specialists, two counselors, a nurse, two Art, Music, Physical Education, and Italian teachers, and 1 Computer teacher. The professional staff at Christopher Columbus Charter School has remained very stable since its inception. More than 90% of the professional staff members at CCCS returned this year from the 2007-2008 school year. For the

2009-2010 school year, 98% of all professional staff are returning. Since the school's inception, staff retention rates have been in excess of 90%.

There is a very high level of satisfaction reported by the professional and paraprofessional staff members at CCCS. Most employees consistently express feelings of comfort and satisfaction at CCCS. Staff members appreciate that their opinions and ideas are respected. Teachers also appreciate the well-defined, clear curriculum guidelines, numerous teaching materials, and supplementary resources that are provided. These enable them to develop their skills and to accommodate all students via differentiated instruction. For these reasons, the teacher retention rate at Christopher Columbus Charter School remains very high.

Quality of Teaching and Other Staff - Attachments

- Quality of Teaching and Other Staff

Student Enrollment

All of the policies and procedures for student enrollment comply with the state law. All children who meet Pennsylvania residency requirements may apply. CCCS admits students in 4 sections of each grade level from Kindergarten through Grade 8. A child who has reached his or her fifth birthday on or before September 1 is eligible for kindergarten. A child who has reached his or her sixth birthday on or before September 1 is eligible for first grade. Registration takes place in early spring. Registration announcements are placed in city and local neighborhood newspapers. Students are placed on a waiting list after an intent to enroll application has been fully completed. If applications exceed space availability, it is the policy of Christopher Columbus Charter School to invite new students from the waiting list using the following selection process:

- Children of parents on the Founding Board or current Board of Directors
- Children of staff members
- Siblings of students currently enrolled as CCCS students will be admitted before any new family applicants.
- Students awaiting enrollment from the designated geographical boundaries as indicated in the original charter
- Students awaiting enrollment outside of the designated boundaries
- If the number of applications exceeds the space available in a given grade level, selection is determined by a lottery.

Enrollment History for the 2008-2009 school year by grade level:

<u>Grade Level</u>	<u># Initially Enrolled</u>	<u># Transferred out</u>	<u># Added</u>
K	83	5	11
1	84	4	6
2	86	2	2

3	88	2	4
4	92	4	0
5	84	6	1
6	85	2	6
7	91	5	0
8	83	4	0

Number of Students who transferred out and schools to which they transferred:

* SDP indicates transferred to School District of Philadelphia school.

Kindergarten

Student A	Independence Charter School
Student B	Performing Arts Charter School
Student C	K Center School, Glenolden, PA
Student D	Independence Charter School
Student E	Perorming Arts Charter School

Grade 1

Student A	SDP
Student B	Unknown
Student C	SDP
Student D	Newtown School, MD

Grade 2

Student A	SDP
Student B	Unknown

Grade 3

Student A	SDP
Student B	Richardson School, Springfield,PA

Grade 4

Student A	SDP
Student B	SDP
Student C	Deptford,NJ

Student D	Puerto Rico
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Grade 5

Student A	Newtown School, MD
Student B	SDP

Student C	Clinton School, Brooklyn, NY
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Student D	Deptford, NJ
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Student E	Richardson School, Springfield PA
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Grade 6

Student A	St. Richard's School, Phila.
Student B	DeMasi School, Evesham, NJ

Grade 7

Student A	Unknown
Student B	Lab Charter School
Student C	SDP

Student D	Unknown
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Student E	Delcroft School, Folcroft, PA
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Grade 8

Student A	Scotland, PA
Student B	SDP
Student C	SDP
Student D	SDP

The number of students who completed the 2008-2009 school year and are currently enrolled to return for the 2009-2010 school year is 674. This number excludes the Grade 8 graduates who completed the 2008-2009 school year, but are enrolled in high-school for next year.

During the 2008-2009 school year, CCCS had 34 students transfer. All left voluntarily. There were no expulsions.

The student retention rate at Christopher Columbus Charter School is very stable. There is not a great deal of turnover. Most students who transfer out do so due to re-location or change in family circumstances. The student retention level is high due to student and parental satisfaction

with curriculum, instruction, discipline, administrative and teacher support, and school safety. For these reasons students return to CCCS. There is a waiting list to enter the school which is in excess of 900 students.

There are currently no supporting documents selected for this section.

Transportation

Christopher Columbus Charter School does not have a transportation program. Travel reimbursements and transpasses are provided through the School District of Philadelphia. Transportation was provided for one special education student during the 2008-2009 school year. The child was transported to and from school by private taxi.

Food Service Program

Food Services were provided by the Archdiocese of Philadelphia for the 2008-2009 school year. Christopher Columbus Charter School does participate in the (FRL) program.

Student Conduct

It is the expectation of the Board of Directors, the administration, and staff of Christopher Columbus Charter School that each student develops the appropriate behaviors to ensure growth in every area of good citizenship and to assist our students to understand and use behaviors which are appropriate in different social contexts. Our belief is that all discipline is a sense of respect-respect for self, respect for others, respect for authority, and respect for the environment. Primarily, the teacher manages the discipline in his/her classroom. Teachers make every effort to help to modify student behavior to correlate to the acceptable norm. If strategies such as behavior modification are unsuccessful, help will be sought from the guidance counselor and/or the administration. Parental support and cooperation is encouraged.

With regard to due process, Christopher Columbus Charter School acts in accordance with 22 PA Code, Chapter 12. CCCCS has set forth procedures as a means for all students who violate school rules to be afforded every opportunity to be heard and understood, and to ensure that their rights to due process have been fairly and correctly applied.

During the 2008-2009 school year, 48 students were involved in 78 suspension incidents. No students were expelled. A copy of the CCCS Discipline Policy has been attached.

Student Conduct - Attachment

- Student Conduct

Signature Page

Assurance for the Operation of Charter School Services and Programs

School Year: 2008

The Christopher Columbus CS within Philadelphia IU 26 assures that the charter school will comply with the requirements of 22 Pa. Code Chapter 711 and with the policies and procedures of Pennsylvania Department of Education (PDE). PDE will specify, in writing, policies and procedures to be followed. Requests for any deviations from these regulations, policies, and procedures must be made in writing to PDE. The charter school assures:

1. There are a full range of services, programs and alternative placements available for placement and implementation of the special education programs in the charter school.
2. The charter school has adopted a "child find" system to locate, identify and evaluate children who are thought to be a child with a disability eligible for special education residing within the charter school's jurisdiction. "Child find" data is collected, maintained, and used in decision-making. Child find process and procedures are evaluated for effectiveness. The charter school implements mechanisms to disseminate child find information to the public, organizations, agencies, and individuals on at least an annual basis.
3. The charter school has adopted policies and procedures that assure that students with disabilities are included in general education programs and extracurricular and non-academic programs and activities to the maximum extent appropriate in accordance with an Individualized Education Program.
4. The charter school will comply with the PA Department of Education annual report requirements including special education information.
5. The charter school follows the state and federal guidelines for participation of students with disabilities in state and charter school-wide assessments including the determination of participation, the need for accommodations, and the methods of assessing students for whom regular assessment is not appropriate.
6. The charter school assures the Pennsylvania Department of Education that funds received through participation in the medical assistance reimbursement program, ACCESS, will be used to enhance or expand the current level of services and programs provided to students with disabilities in this local education agency.

This assurance must be signed by the Board President and the Chief Executive Officer for the charter school to operate services and programs.

Board President

Date

Chief Executive Officer
2008 - 2009 Annual Report for Pennsylvania Charter Schools

Date

Verify that all DATA reports to PDE are complete

YES _____ **NO** _____

Assurance for Compliance with the Public Official & Employee Ethics Act

The original Public Official and Employee Ethics Act (the "Ethics Act") was amended and reenacted in 1989 by Act 9 of 1989 and in 1998 by Act 93 of 1998. (See Act 9 of 1989, 65 P.S. §401, *et seq.* and Act 93 of 1998, Chapter 11, 65 Pa.c.s. §1101 *et seq.*) The Act provides that public office is a public trust and that any effort to realize personal financial gain through public office is a violation of that trust. The Act was passed to strengthen the faith and confidence of the people of the Commonwealth in their government. The Act established the State Ethics Commission to administer and enforce the provisions of the Act and to provide guidance regarding the standards established by the Act.

The Christopher Columbus CS assures that it will comply with the requirements of the Public Official and Employee Ethics Act (the "Ethics Act") and with the policies, regulations and procedures of the Pennsylvania State Ethics Commission. Additional information about the "Ethics Act" is available on the Ethics Commission's website at:
<http://www.ethics.state.pa.us/ethics/site/>

The assurance must be signed by the Chief Executive Officer and Board of Trustees President of the charter school.

Identify the charter school's Chief Executive Officer.

Name: Rosemary Dougherty **Title:** Principal/CEO
Phone: (215) 389-6000 **Fax:** (215) 389-3732
E-mail: roseydoc2229@aol.com

Signature of the Chief Executive Officer and Date

Identify the charter school's President of the Board of Trustees.

Name: Raymond Pescatore **Title:** Board Chair
Phone: (215) 735-7434 **Fax:** (215) 790-0238
E-mail: RPescatore@CATCHinc.com

Signature of the President of the Board of Trustees and Date

Identify the charter school's Special Education Contact Person.

Name: Maryellen Porsia **Title:** Special Education Director
Phone: (215) 389-6000 **Fax:** (215) 389-3374
E-mail: sgiulian@cccs.K12.pa.us

Signature of the Special Education Contact Person and Date

Signature Page - Attachment

- Signature Page