New Faculty Orientation Schedule

August 18th –August 24th

Thursday, August 18th 8:00AM – 4:00PM Keystone Room/Commonwealth Room

8:00-8:30	Arrival/Coffee	Keystone Room/Mt. Laurel Kitchen
8:30-9:00	Welcome/Opening Remarks	Dr. James Hanak Dr. John Wingerter Mr. Chip Harper
9:00-9:30	Introduction of New Faculty/GLC's/CAS/Directors Ice Breaker	Mr. Chip Harper
9:30-10:15	Induction Program – Introduction/Overview	Ms. Valerie Harris
10:15-10:30	Break	
10:30-12:00	Moodle Training Session	Ms. Sarah Aungst/Mr. Daniel Slusser
12:00-1:30	Lunch with GLC's/ Dept. Director and Tour of Facility, Dessert with Student Service Staff	
1:30-2:45	Moodle Training Session	Ms. Sarah Aungst/Mr. Daniel Slusser
*2:45-3:30	Reading Learning Focused Maps	Mrs. Kelly Murray
3:30-4:00	Faculty Handbook	Mr. Chip Harper

Friday, August 19th 8:00AM – 4:00PM First Floor, Advanced Ideas Center (AIC)

8:00-8:15	Arrival	Keystone Room
8:15-8:30	Ice Breaker	Mr. Chip Harper
8:30-9:00	Who's Who? – System of Support	Ms. Valerie Harris
9:00-10:15	Moodle Training Session	Ms. Sarah Aungst/Mr. Daniel Slusser
10:15-10:30	Break	
10:30-11:00	Time with the CEO	Dr. James Hanak
11:00-12:00	PALCS Systems	Mr. Mark Murray
12:00-1:00	Lunch and Discussion: Lesson Design – PPP and Scaffolding	Mrs. Kelly Murray
*1:00-1:30	A Day in the Life of PALCS Teachers/Students	Ms. Erin Keefe, Ms. Gina Murray
*1:30-2:15	Assessments	Mrs. Kelly Murray
2:15-4:00	Moodle Training Session	Ms. Sarah Aungst/Mr. Daniel Slusser

*Eligible for Act 48 credit

Monday, August 22nd 8:00AM – 4:00PM First Floor, Advanced Ideas Center

8:00-8:15	Arrival	Keystone Room
8:15-8:45	Teacher Development/Evaluation Framework	Mr. Chip Harper
8:45-10:15	Moodle Training Session	Ms. Sarah Aungst/Mr. Daniel Slusser
10:15-10:30	Break	
10:30-11:00	Time with CEO	Dr. James Hanak
*11:0012:00	Planning for Instruction and Backward Design	Mrs. Kelly Murray
12:00-1:00	Lunch with Grade Level Coordinators	
1:00-3:00	Moodle Training Session 6	Ms. Sarah Aungst/Mr. Daniel Slusser
3:00-4:00	GroupWise Training	Michelle Shaffert/Novell Consultant

Tuesday, August 23rd 8:00AM – 4:00PM First Floor, Advanced Ideas Center

8:00-8:15	Arrival	
8:15-10:15	Moodle Training Session	Ms. Sarah Aungst/Mr. Daniel Slusser
10:15-10:30	Break	
10:30-12:00	Employee Benefit Information	Mr. Donald Drain, B & D Business Services
12:00-1:00	Lunch/ Q & A Session	Chip, Mark, Sarah
1:00-2:30	PALCS Connect Training	Mr. Mark Murray
2:30-3:30	Ed Tech Training	IT and/or Mark Murray
3:30-4:00	Payroll/Human Resources/ Benefits Q & A	Mr. Peter Krajeski Ms. Mary Ann Dunne Mrs. Frances Brewka Mrs. Mary Shearer, Ms. Marie Werner

Wednesday, August 24th 8:00AM – 4:00PM Keystone Room/Commonwealth Room

8:00-8:15	Arrival	Mt. Laurel Kitchen
8:15-8:45	Time Management and Organizational Responsibilities	Ms. Valerie Harris Mr. Mark Murray
8:45-12:00	Moodle Training Session	Ms. Sarah Aungst/Mr. Daniel Slusser
12:00-1:00	Lunch/Special Education Q & A	Ms. Amy Murphy
1:00-1:30	Moodle Q and A	Ms. Sarah Aungst/Mr. Daniel Slusser
1:30-4:00	Cubical Time for set-up, organization, planning, Adobe practice or Moodle work	
**1:30-2:30	Induction Overview for returning faculty not needing new faculty orientation	Ms. Valerie Harris

*Eligible for Act 48 credit
**Returning faculty fitting this category will be individually notified of this session.