

Abbreviated Historic Resource Survey Form Guidelines

Purpose:

To eliminate excessive documentation of properties that are clearly not eligible for the National Register and standardize documentation for preliminary/Phase I surveys.

Guidance for Use:

- The abbreviated form is to be used for properties 50 years in age or older that do not appear to be eligible for listing in the National Register due to a lack of integrity and/or significance.
- The abbreviated form is not to be used for properties including multiple buildings that are united historically or aesthetically by plan or physical development, such as districts, subdivisions, farms, or industrial complexes.
- If insufficient information is provided with which to make an informed decision regarding eligibility, the project reviewer may request the preparation and submission of a Historic Resource Survey Form (HRSF) for the resource.
- For submittals with multiple properties recommended as not eligible, please consult with the project reviewer in advance to determine the most efficient format for data submittal. In some cases, use of PHMC's HRF portable application to collect survey data may be appropriate.
- For resources that should be evaluated within an established PHMC context, the abbreviated form may not provide adequate information for evaluation.
- The abbreviated HRSF may also be used during a reconnaissance survey or planning survey when a large number of properties are being recorded. The abbreviated HRSF provides sufficient information to determine if a resource warrants further research and documentation at the intensive level.

Required Attachments: (Submittal of this form without the requested information will cause review delays.)

- USGS map: Clearly locate the resource on a U.S. Geological Survey map (7.5-minute series). It is not necessary to submit the entire map; you may copy the relevant portion that includes the nearest place name. If printing from an online site, such as Acme Mapper, ensure you use the 1:24,000 scale.
- Photographs: Good quality photographs of the buildings or structures showing physical integrity are important for expeditious project review; do not send photocopies. Photographs of the setting of the resource are also required. All photographs should be labeled and keyed to the site plan. Digital color photographs are preferred.
- Site Plan: A site plan showing the location of all resources and landscape features (streets, streams, fields, etc.) on the property. If there are multiple buildings, include labels. All photo views should be keyed to the site plan and labeled. The plan should include a north arrow.