

## Application Packet Dashboard Overview

**A** School Nutrition Programs

**B** Applications | Claims | Compliance | Reports | Security | Search | Year | Help | Log Out

Applications > Application Packet > School Year: 2013 - 2014

**2013 - 2014 Application Packet**

000-00-000-0 Status: Active  
**PDE Test School District**  
 DBA: PDE Test School District  
 123 Test Avenue  
 Harrisburg, PA 17126  
 County: DAUPHIN  
 Vendor No:00000000  
 FEIN:000000000

Packet Submitted Date:  
 Packet Approved Date:  
 Packet Original Approval Date:  
 Packet Status: Not Submitted

**D**

Action	Form Name	Latest Version	Status
<a href="#">View</a>   <a href="#">Modify</a>	✔ Sponsor Application	Original	Not Submitted
<a href="#">Details</a>	➔ Meal Pattern Compliance Dashboard		Pending
<a href="#">Details</a>	Checklist Summary		

**E**

Site Applications	Approved	Pending	Return for Correction	Denied	Withdrawn/ Closed	Error	Total Applications
School Nutrition Program	0	0	0	0	0	0	0
Seamless Summer Option	0	0	0	0	0	0	0

**F** < Back Submit for Approval Withdraw Packet

**G** Show Packet History

## Legend

- A. Program Area Name
- B. Menu/Navigation Bar
- C. Sponsor and Packet Information Area
- D. Sponsor Application and Packet Components
- E. Site Application Dashboard
- F. Packet Action Buttons
- G. Packet History

A



**A. Program Area Name:** This area will display which program area you are currently in. School Nutrition Programs is the same as National School Lunch Program.

B



**B. Menu/ Navigation Bars:** These are the top navigation bars. The primary menu bar (top- dark blue) is used for navigating PEARS. All items that are available will be a link; items that are grayed out are not available. The second navigation bar (light blue) is an indicator of where you currently are in PEARS.

**Helpful Notes:**

- When logging into PEARS you will always default to the current School Year
- Click Applications-> Application Packet to navigate to Application Packet Screen Dashboard
- Security is where you can change your password
- Search may or may not be available depending on your security and setup

C

### 2013 - 2014 Application Packet

000-00-000-0    Status: Active	Packet Submitted Date:
<b>PDE Test School District</b>	Packet Approved Date:
DBA: PDE Test School District	Packet Original Approval Date:
123 Test Avenue	Packet Status: Not Submitted
Harrisburg, PA 17126	
County: DAUPHIN	
Vendor No:00000000	
FEIN:000000000	

**C. Sponsor and Packet Information Area:** This area provides the sponsor information including Year of the Application Packet, Agreement Number is listed at the top next to Status, Sponsor Name, Address, County, Vendor Number and FEIN.

The Right side of the screen provides information about the **OVERALL** Packet, Submitted Date, Approved Date, Original Approval Date and the current status of the packet.

D

Action	Form Name	Latest Version	Status
View   Modify	✔ Sponsor Application	Original	Not Submitted
Details	➔ Meal Pattern Compliance Dashboard		Pending
Details	Checklist Summary		

**D. Sponsor Application and Packet Items:** This area will display you application packet items. This list may change based on questions that are completed in your sponsor application. Additionally items may be added to your checklist summary based on your response to some questions in your sponsor and/or site application.

**Additional Items that may display:**

- Food Service Management Company Information (FSMC) Contract List
- Fresh Fruit and Vegetables Application Information (If approved and participating)

**Additional Notes:**

- ➔ Items that have a red arrow require attention/action to be performed
- ✔ Items that have a green checkmark are completed and have passed PEARS business rules

E

Site Applications	Approved	Pending	Return for Correction	Denied	Withdrawn/ Closed	Error	Total Applications
<a href="#">School Nutrition Program</a>	0	0	0	0	0	0	0
<a href="#">Seamless Summer Option</a>	0	0	0	0	0	0	0

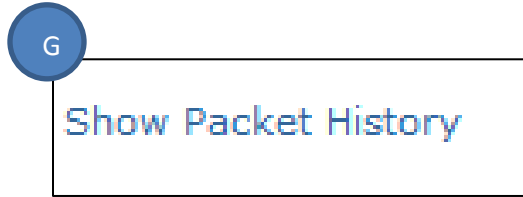
**E. Site Application Dashboard:** This area is where you will find sites associated with the sponsor. It will provide an overview of the status of **ALL** Sites School Nutrition Program and Seamless Summer Option Sites (If applicable). To view the SNP sites list sites click the link for School Nutrition Program.

F

< Back
Submit for Approval
Withdraw Packet

**F. Packet Action Buttons:** This area is for submitting you packet. Once all items meet PEARS approval and have green checkmarks, the Submit for Approval button will become active and highlighted in Red.

Submit for Approval



**G. Show Packet History:** This displays all historical data for the Packet.