

CLEARANCE AND ENDORSEMENT OF CERTAIN GRANT APPLICATIONS

This document outlines the clearance and/or endorsements necessary for certain grant applications. Applications requiring clearances cannot be approved by the PCCD until the necessary clearances are obtained from the appropriate state agency.

A. National Environmental Policy Act (NEPA)

The subgrantee agrees to comply with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements in the use of these grant funds. Accordingly, prior to obligating grant funds, the subgrantee agrees to first determine if any of the following activities will be related to the use of the grant funds.

The subgrantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. This special condition must first be met as long as the activity is being conducted by the subgrantee or any third party, and the activity needs to be undertaken in order to use these grant funds. The activities covered by this special condition are:

1. New construction;
2. Minor renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain;
3. A renovation, lease, or any other proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and
4. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or educational environments.

For any of the subgrantees' existing programs or activities that will be funded by these grant funds, the subgrantee, upon specific request from PCCD, agrees to cooperate in any preparation of a national or program environmental assessment of that funded program or activity.

B. National Historic Preservation Act Procedure

In the event the application involves the construction, renovation, purchase or lease of facilities, the applicant shall attach a certification from the State Liaison Officer for Historic Preservation* to the application signifying its involvement of the National Register of Historic Places. If a National Register listing is involved, the applicant agrees not to proceed with the construction, renovation, purchase or lease of the facilities until all the requirements of applicable federal guidelines have been met.

*Contact: Pennsylvania Historical and Museum Commission (PHMC)
P.O. Box 1026, Harrisburg, Pennsylvania 17108-1026
Telephone (717) 787-3362

The National Historic Preservation Act of 1966 established goals and procedures for protecting and preserving national historic sites. The PCCD has incurred specific responsibilities in this area by virtue of the provisions of federal guidelines. To carry out the ongoing responsibilities, the following procedures have been implemented.

1. Every subgrant application received which involves the construction, renovation, purchase or lease of facilities will be examined during the completeness review for the inclusion of a certification from the State Liaison Officer as to whether a National Register of Historic Places is involved. If the required certification is included and the property in question is a listed property, Grants Management will undertake a determination of effect. A PCCD-financed undertaking shall be considered to have an effect on a National Register listing when any condition of the undertaking creates a change in the quality of the historical, architectural, archaeological or cultural character that qualified the property for listing on the National Register of Historic Places.
2. If a determination of non effect on any listed property is made, the application may be processed in the usual manner. If it is determined that there is an effect, Grants Management will contact a representative from PHMC's Bureau for Historic Preservation to get involved in the process. The representative will determine the adversity of the effect using the following criteria which includes, but is not limited to:
 - a. Destruction or alteration of all or part of the listed property;
 - b. Isolation from alteration of the surrounding environment of the listed property; and
 - c. Introduction of visual, audible, or atmospheric elements that are out of character with the listed property and its setting.

Private agencies and projects involving juvenile probation must obtain letters of endorsement from local county juvenile agencies.

C. Construction and Renovations

All applications involving the purchase, construction and/or renovation of public buildings and residential projects which are covered by the Building Regulations for Protection from fire and Panic and the Life Safety Code must be cleared by:

The Department of Labor and Industry
Bureau of Occupational and Industrial Safety
Building Division
1613 Labor and Industry Building
Harrisburg, Pennsylvania 17120
(717) 787-3806

D. Juvenile Residential Programs/Juvenile Probation Projects

All juvenile residential programs must be operated under Department of Public Welfare (DPW) regulations and must obtain DPW licensure from the appropriate DPW Regional Office. The applicant should consult Juvenile Justice Program Staff if further information on this requirement is needed.

Probation or juvenile court related programs must be endorsed by:

Juvenile Court Judges' Commission
401 Finance Building
Harrisburg, Pennsylvania 17120-0018
(717) 787-6910

E. Adult probation related programs must be endorsed by:

Pennsylvania Board of Probation and Parole
1101 South Front Street
Harrisburg, Pennsylvania 17104
(717) 787-5699

F. State Agency Applications

State agencies must have the federal funds for the project appropriated by the Pennsylvania General Assembly as mandated by the Federal Augmentation Appropriation Act of 1976.