

**BID INFORMATION MEMORANDUM**  
**Fixed Price Competitive Bid Solicitation**

**Duquesne Light Company**  
**McKeesport Service Center**  
**139 Atlantic Avenue**  
**McKeesport, PA 15132**  
**PADEP FACILITY ID # 02-13363**  
**PAUSTIF CLAIM # 2009-0156(S)**

**January 2, 2014**

PAUSTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting:	<b>7</b>
Number of bids received:	<b>6</b>
List of firms submitting bids:	Compliance Environmental Services CORE Environmental Services, Inc. Groundwater & Environmental Services, Inc. Letterle and Associates, LLC P. Joseph Lehman, Inc. RETTEW Associates, Inc.

This was a defined Scope of Work bid and so price was the most heavily weighted evaluation criteria. The range in cost between the six (6) evaluated bids was \$36,309.83 and \$69,445.00. Based on the numerical scoring, three (3) bids were determined to meet the “Reasonable and Necessary” criteria established by the Regulations and were deemed acceptable by the evaluation committee for PAUSTIF funding. Following review, the claimant selected the acceptable bid.

**The selected bidder was Letterle & Associates, LLC      Bid Price – \$39,858.50**

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

## **GENERAL COMMENTS REGARDING EVALUATED BIDS**

- Bid responses should include enough “original” language and thought that the knowledge and approach of the firm can be evaluated. The reason for this is that the bidders are not prequalified and so the evaluation committee must evaluate the technical aspects of the bid and bidder.
- Please include all requested information (insurance, qualification questions, cost spreadsheet, schedule, labor rates, etc.) in the bid submittal.
- Bids need to clearly accept the provided fixed price contract and include any requested changes to the aforementioned contract.