Sample List of Incident Command Post Equipment and Structure Requirements

Emergency Power
Communication Equipment: • Communication tie-in with the municipal or county emergency management operation center. • Direct line telephones. • Cellular phones. • Satellite phones. • Shortwave radio/800 MHZ radio. • Public address system.
Office/clerical space for a small core of personnel.
Large meeting room (s).
Adequate parking for staff and volunteers.
Furniture and equipment: • Tables. • Comfortable chairs. • Copier. • Computer/printer. • Facsimile machine. • Easel. • White board. • Paper and office supplies. • Large pads of paper (24X36). • A/V equipment. • Refrigerator.
Emergency Toolbox.
Food and drink.
Toilet facilities.
Other: