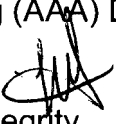


COMMONWEALTH OF PENNSYLVANIA
Department of Aging

DATE: November 19, 2008

TO: Area Agency on Aging (AAA) Directors

FROM: Lou Sprague, Director 
Bureau of Program Integrity

SUBJECT: **APD #08-01-05, "FY 2008-09 Annual Program Reporting Requirements"**

The AAAs are advised that APD #08-01-05, "FY 2008-09 Annual Program Reporting Requirements", is now available to be electronically accessed. Please note that this APD rescinds APD #06-01-07.

The APD contains seven (7) documents. These documents continue to be collected annually to capture information required for State and Federal reports. Each AAA should transmit all documents no later than December 29, 2008.

To download the referenced reports, please access the AAAEXCEL drive and open the PFRZIP09.ZIP file. When transmitting the completed forms to PDA they must be in a .PRN format.

Please forward questions regarding this APD and its associated documents to Rob Heinlen. Mr. Heinlen can be contacted by telephone at (717) 265-7888 or via E-mail at rheinlen@state.pa.us

As always your cooperation with the timely submission of these reports and your continued service to our senior citizens is appreciated.