DEPARTMENT OF HEALTH
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EMS Information Bulletin- #4

DATE: August 19, 2003

SUBJECT: EMS Instructor Update Requirement

TO: EMS Instructors

FROM: Emergency Medical Services Office
PA Department of Health

As authorized by the EMS regulations, 28 Pa. Code § 1003.23a (b) (6), an individual requesting recertification as an EMS Instructor must complete an EMS Instructor update program within three (3) years prior to applying for renewal of certification. This requirement becomes effective October 14, 2003.

To support instructors in meeting this requirement, an "Instructor Update – Test Preparation" program has been added to the Pennsylvania Department of Health's Learning Management System (LMS). Instructors who have not yet met the above regulatory requirement should enroll in the LMS system by contacting their regional EMS council. If an individual is already enrolled in the LMS and is a recognized PA EMS instructor, the individual should request that the regional EMS council add his/her name to the instructor group. The request to be added to the instructor group must include the following information:

- name
- address
- EMS Instructor number
- Request to be added to the "EMS Instructor" group on the LMS

Reminder: On the LMS, each subscriber is limited to <u>one</u> UserID and password. An individual with dual certification numbers (EMT and paramedic) must choose which certification he/she will use as the UserID for the system. The request to be added to the instructor group must be related to this single UserID for theindividual.

The individual should complete the "Instructor Update – Test Preparation" program prior to expiration of his/her EMS Instructor certification in order to meet the regulatory requirement. Instructors who have already fulfilled the requirement may also use the LMS as an information resource and are encouraged to do so.