

Certified Local Government (CLG) Program
Annual Report Form
 January – December _____

Municipality _____

Please note that the information sought is from the local government, not simply from the historical commission or the board of historical architectural review.

A. Local Regulatory Program

- | | <u>Yes</u> | <u>No</u> |
|---|------------|-----------|
| 1. Has your local government enacted any new ordinances, amendments, regulations, bylaws, or guidelines that directly or indirectly affect historic resources (buildings, structures, archaeological sites) in your municipality? | _____ | _____ |

If yes, please submit a copy with your report.

- | | | |
|---|-------|-------|
| 2. Has your local government designated any new historic districts or properties that are regulated under any of your ordinances? | _____ | _____ |
|---|-------|-------|

If yes, please submit a copy of a map showing the property location(s) with a key denoting whether the property is regulated by your local historic district ordinance or zoning regulations.

- | | |
|---|-------|
| 3. How many applications were reviewed under the municipality's historic preservation ordinance(s)? | _____ |
|---|-------|

	<u>Approved</u>	<u>Denied</u>
Total	_____	_____
Alterations	_____	_____
Demolitions	_____	_____
Additions & new buildings	_____	_____
Signs	_____	_____

B. HARB and/or Historic Preservation Commission and Staff

Number

1. Provide the number of public HARB and/or historic preservation commission meetings held during this period (not including subcommittee meetings). _____
2. Indicate below the number of HARB/or historic preservation commission meetings that each HARB and/or historic preservation commission member attended during this period.

List all members who served during the past year, and indicate any changes in their status (e.g. newly appointed, resigned, ended their term, etc.).

Please submit a resume or a brief bio for any newly appointed member of the HARB or historic preservation commission.

<u>Member Name</u>	<u>Number of meetings</u>	<u>Change in Status (if any)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Were there any vacancies on the HARB or historic preservation commission during the past year?

<u>Yes</u>	<u>No</u>
_____	_____

If yes, how long were these seats vacant? _____

- Yes No
4. The PA Historic District Act requires that the review board include the following professional members: a licensed real estate broker, a registered architect, and a building inspector. Did these professionals serve on the municipality's HARB(s) during the past year? _____

If no, explain below what measures the municipality has taken to find and enlist the required professionals.

5. Indicate the name of the training conferences or workshops attended by each member of the HARB, historic preservation commission or staff during this period.

<u>Training</u>	<u>Staff and/or Members who attended</u>

- Yes No
6. During the past year, did the local government employ, contract with, or maintain access to, at least on a part time basis, a qualified professional in historic preservation? _____

If yes, please briefly describe these services below and estimate the number of hours spent by these professionals.

Hours

C. Certified Local Government Inventory/Survey

Yes No

1. Did your local government add any historic properties to your CLG inventory/survey?

If yes how many?

2. Was documentation updated on any existing inventoried or surveyed properties?

If yes how many?

3. Was the above inventory/survey documentation submitted to the PA Historical and Museum Commission (PHMC)/Bureau for Historic Preservation (BHP)?

D. Local Historic District Incentives

Yes No

1. Does your local government offer a historic preservation tax incentive or abatement program?

If yes, how many historic properties did your local government assist through this program?

2. Does your local government offer any other incentives for historic properties? Yes No

If yes, what type(s)?

_____Zoning _____Grants _____Loans _____Other (please explain)

How many historic properties have been assisted through these other incentives? _____

E. Local Government Property Acquisition

1. Did your local government assist in the preservation of a historic property through acquisition, purchase, donation, condemnation, or other means? Yes No

If the answer is yes, how many historic properties did your local government acquire (or help to acquire) in this manner? _____

F. CLG Contact Information

Provide the current contact information for your municipality's CLG Program:

Name:

Title:

Address:

Telephone:

Email:

G. Attachments

1. Please attach a sample of your meeting agendas and minutes.
2. Please feel free to provide any additional information about your local preservation program.