



**DEPUTY SHERIFFS' EDUCATION  
AND TRAINING BOARD  
2006 ANNUAL REPORT**

**Walter M. Phillips, Jr., Esq.**  
Chairman

**Edward G. Rendell**  
Governor

# **DEPUTY SHERIFFS' EDUCATION AND TRAINING BOARD**

## **2006 ANNUAL REPORT**

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### **A Message from the Chairman**

This report on the Deputy Sheriffs' Education and Training Board's activities during the year 2006 serves as a review of the Board's accomplishments and future goals. It is my pleasure to present this report to you.

In February 1984, the Deputy Sheriffs' Education and Training Board was created by Act 1984-2, the Deputy Sheriffs' Education and Training Act, to train and certify deputy sheriffs employed by the Commonwealth's 67 county sheriffs' offices. The Board operates with the oversight and staff support of the Pennsylvania Commission on Crime and Delinquency (PCCD). As you will see, the Board has continued to implement and improve the training and certification processes delineated by the Act.

During 2006, the Board has continued moving forward to enhance the Deputy Sheriffs' Training and Certification Programs. A number of new subjects were developed as well as ongoing revisions to existing curriculum. Multiple online and residential merit courses were also offered to supplement the programs mandated by Act 1984-2.

The Board also strives to stay current with the changing needs of the Commonwealth's sheriffs as well as their role in the criminal justice system as it is defined by the Legislature and the courts.

Given the goals achieved during the past 22 years, the Board will continue to meet not only the training needs of the Commonwealth's sheriffs and their deputies but also will continue moving forward with the development of new and innovative training programs.

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Carmen C. DeLuca, Chairman



### BOARD MEMBERSHIP

Carmen Deluca, Chairman  
Commander, Allegheny County

Chester Hawkins, Vice Chairman  
Sheriff, Clearfield County

Dr. William G. Pettigrew, Jr.  
Superintendent  
Mars Area School District

Harry Forbes, Commissioner  
Pike County

Barry Horn  
Sergeant, Cumberland County

Roger Gunesch  
Deputy, Erie County

D. Webster Keogh  
Judge, Court of Common Pleas  
Philadelphia County

Lawrence D. Gerrard \*  
Regional Director, Eastern Regional Office  
Office of Attorney General

Michael J. Barrasse  
Judge, Court of Common Pleas  
Lackawanna County

William H. Romine, Jr.  
Sheriff, Mercer County

\* Representing Attorney General Thomas W. Corbett, Jr.

### PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Walter M. Philips Jr., Esq.  
Chairman, PCCD

Michael J. Kane, Esq.  
Executive Director, PCCD

#### Bureau of Training Services

Stephen Spangenberg  
Manager

Donald Numer  
Training Supervisor

Douglas O. Hummel  
Planner

## **BOARD ORGANIZATION**

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The Deputy Sheriffs' Education and Training Board was created as an advisory board to the Pennsylvania Commission on Crime and Delinquency (PCCD) by Act 1984-2, the Deputy Sheriffs' Education and Training Act. The 10-member Board is composed of two Common Pleas Court judges, two sheriffs, three current or former deputy sheriffs, one educator, one county commissioner and the Pennsylvania Attorney General.

Act 1984-2 directed the Board to establish, implement and administer a program of basic and continuing education training for deputy sheriffs. The Act requires that newly hired deputy sheriffs attend basic training in order to be certified as a deputy sheriff. In addition, all deputies are required to renew their certification through biennial continuing education.

The Board has the power to make rules and regulations encompassing all matters related to the operation of the training program and the certification of deputy sheriffs. The Board operates under the review and approval of PCCD, which provides the requisite administrative structure and staff support.

During 2006, the Board continued to offer the expanded basic training program (760 hours). Merit training was offered, including several web-based training programs. The hybrid training program provided deputies who completed the 160-hour or the 560-hour basic training program with the opportunity to complete the courses that enhanced the Basic Training Program to 760 hours. The Board continues to focus on revising the continuing education program.

Activities of the Board, and its staff, as well as training programs are supported independent of the PCCD General Fund budget. This is accomplished through a surcharge on all legal papers served by sheriffs' offices. PCCD is responsible for making disbursements from the Deputy Sheriffs' Education and Training Account, a restricted receipts account maintained by the Office of State Treasurer, for the costs of the training program, its administration, and the expenses of the Board.

In addition, the Act provides for reimbursement to each county for the expenses associated with the training of deputy sheriffs. The Board provides 100% of the tuition and allowable living and travel expenses during training. Also, counties are reimbursed 100% of each deputy's salary while he or she attends training.

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY  
DEPUTY SHERIFFS' EDUCATION AND TRAINING ACCOUNT  
COMBINED STATEMENT OF CASH RECEIPTS AND EXPENDITURES  
FOR STATE FISCAL YEAR 2006-2007 AS OF DECEMBER 31, 2006**

**RECEIPTS**

	<b>RECEIPTS</b>	<b>TOTAL BALANCE</b>
Balance from Previous Year		\$9,438,315
Fee Collections		
Collections 7/1/06-12/31/06	\$2,054,305	
Estimated collections 1/1/07-6/30/07 (Fees are collected twice a year)	\$1,945,695	<u>\$4,000,000</u>
 ESTIMATED TOTAL FUNDS AVAILABLE AT 6/30/2006		 <u>\$13,438,315</u>

**EXPENDITURES AND COMMITMENTS**

	<b>EXPENDITURES</b>	<b>COMMITMENTS</b>	<b>TOTAL</b>
Administration:	\$43,167	\$256,833	\$300,000
Education:			
Pennsylvania State University (PO4500266333-Basic Training)(1)	\$1,179,593	\$1,715,794	\$2,895,387
Temple University (SP8136050001-Continuing Education)(2)	\$126,212	\$209,624	\$335,836
Temple University (SP810170000101-Curriculum Development)(3)	\$130,260	\$261,875	\$392,135
Reimbursements to Counties	\$801,541	\$298,459	\$1,100,000
 EST. TOTAL EXPENDITURES AND COMMITMENTS AT 6/30/2007			 <u>\$5,023,358</u>
 ESTIMATED BALANCE AT JUNE 30, 2007			 <u>\$8,414,957</u>

(1) Total contract is \$5,772,342. Contract period is 1/1/2006 through 12/31/2007.  
(2) Total contract is \$1,059,600. Contract period is 10/24/2003 through 9/30/2007.  
(3) Total contract is \$1,272,422. Contract period is 3/1/2003 through 2/28/2007

## **2006: The Year in Review**

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Since its inception, the Deputy Sheriffs' Education and Training Board has trained and certified 4,115 deputy sheriffs through basic training and has renewed the certification of all deputies through its biennial continuing education program. 2006 was the 22nd year of deputy sheriffs' training administered by the Board and the Pennsylvania Commission on Crime and Delinquency (PCCD) under the provisions of Act 1984-2, the Deputy Sheriffs' Education and Training Act.

During 1999 and 2000, the Board and its training development contractor, Temple University's Department of Criminal Justice, produced and delivered a core 560-hour curriculum. The Board's basic training delivery contractor, Pennsylvania State University's Justice and Safety Institute, presented the first pilot basic program in July 2000. During that and subsequent basic and waiver programs, Temple University, with feedback from Pennsylvania State University, revised and fine-tuned the curriculum into its present form. Additionally, during the development process the Board reviewed and revised its regulations, policies and procedures, which support the training programs and provide direction to staff, sheriffs' offices, and deputy sheriffs on issues related to training and certification. The Board is actively engaged in these tasks, which will continue to be pursued through 2007.

The passage of Act 1998-10 has provided a positive future for the Board's training programs. Specifically, Act 10 provided an increase in the surcharge collection, which is the sole source of funds supporting Board training, and provided the Board the opportunity to expand the hours allotted for training. Since the fall of 1998, the Board has proceeded with its plan for the development and implementation of expanded basic training under the capability provided by Act 10.

On December 12, 2002, the Independent Regulatory Review Commission approved the regulations of the Deputy Sheriffs' Education and Training Board, which included the expansion of the Deputy Sheriffs' Basic Training Program from 560 hours to 760 hours. The increased hours included the topics of Patrol Procedures and Operations, Motor Vehicle Code/Accident Investigation, D.U.I. Enforcement, Criminal Investigation, and Drug-Related Investigations. The first 760-hour (19-week) basic training began in August 2003.

As indicated, the accomplishments of the Deputy Sheriffs' Education and Training Board included the expansion of the Deputy Sheriffs' Basic Training Program. A further look into the future goals of the Board's training programs includes the continual enhancement of the curriculum and certification process, including the integration of progressive Internet technology and the flexibility to meet that changing authority and needs of today's deputy sheriff. A detailed review of the Basic, Continuing Education, and Supervisory Training Programs is presented within the following pages.

## DEPUTY SHERIFFS BY COUNTY: CERTIFIED VS. GRANDFATHERED

COUNTY	CERTIFIED*	GRAND-FATHERED	TOTAL	COUNTY	CERTIFIED*	GRAND-FATHERED	TOTAL
Adams	10	1	11	Juniata	8	0	8
Allegheny	150	15	165	Lackawanna	80	2	82
Armstrong	8	0	8	Lancaster	51	1	52
Beaver	34	1	35	Lawrence	16	0	16
Bedford	22	0	22	Lebanon	24	0	24
Berks	83	2	85	Lehigh	90	2	92
Blair	23	0	23	Luzerne	62	1	63
Bradford	9	0	9	Lycoming	8	3	11
Bucks	50	0	50	McKean	5	0	5
Butler	32	0	32	Mercer	20	1	21
Cambria	30	0	30	Mifflin	7	0	7
Cameron	3	0	3	Monroe	21	1	22
Carbon	10	1	11	Montgomery	108	5	113
Centre	18	0	18	Montour	10	0	10
Chester	52	1	53	Northampton	62	0	62
Clarion	19	0	19	Northumberland	9	0	9
Clearfield	7	0	7	Perry	11	2	13
Clinton	8	0	8	Philadelphia	235	16	251
Columbia	13	0	13	Pike	18	1	19
Crawford	7	1	8	Potter	3	0	3
Cumberland	29	3	32	Schuylkill	13	1	14
Dauphin	47	2	49	Snyder	7	0	7
Delaware	59	4	63	Somerset	12	0	12
Elk	12	0	12	Sullivan	7	0	7
Erie	37	1	38	Susquehanna	5	0	5
Fayette	5	0	5	Tioga	8	0	8
Forest	6	1	7	Union	9	0	9
Franklin	15	0	15	Venango	12	0	12
Fulton	3	0	3	Warren	15	2	17
Greene	5	0	5	Washington	37	0	37
Huntingdon	20	0	20	Wayne	17	0	17
Indiana	20	1	21	Westmoreland	71	1	72
Jefferson	23	0	23	Wyoming	5	0	5
				York	89	1	90
				<b>TOTAL</b>	<b>2024</b>	<b>74</b>	<b>2098</b>

\* Number of certified deputies reported includes deputies certified as of 2006 and those scheduled for training in 2007

## **TRAINING AND CERTIFICATION PROGRAMS**

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### **Basic Training**

By the end of 2006, the Deputy Sheriffs' Education and Training Board and the Pennsylvania Commission on Crime and Delinquency, in accordance with the provisions of Act 1984-2, had completed the 22<sup>nd</sup> year of providing initial certification to newly hired deputies. To provide this initial certification, the Board has held 53 basic training classes and 45 waiver classes, certifying a total of 4,115 deputy sheriffs since 1985.

From 1985 to 1999, basic training consisted of 160 hours of instruction presented during a four-week course and included major subject areas related to the duties of a deputy sheriff: civil and criminal law and procedure, court security, prisoner transport, mechanics of arrest, crisis intervention, professional development, self-defense, first aid and firearms. During 2000, the Board implemented delivery of an expanded, 560-hour basic training program under the provisions of Act 1998-10, which provided a significant expansion of instruction in the basic training topics noted above and related topics. In 2003, basic training was expanded to its current 19-week, 760-hour level. In 2005, the Board also established minimum fitness standards for certification under the basic training program.

Waivers of basic training are issued for a limited class of deputies with prior Pennsylvania-based law enforcement experience and training. Prior to 2000, deputies eligible for a waiver of basic training were required to attend a 40-hour, one-week waiver course, which covered the topics of civil law and procedure, court security, and prisoner transport. During 2000, the Board implemented an expanded, 101-hour waiver course to parallel the expansion of basic training. After several classes, it was identified that the waiver students required less time to assimilate the same information due to their prior training and experience. In 2001, the Board approved a reduction in the waiver course to 80 hours although the same information is provided.

Between 1985 and 1999, the Board's basic training delivery contractor, the Dickinson School of Law, annually provided two, four-week basic training courses and two, one-week waiver training courses. Under the present phase of the expanded training, Pennsylvania State University delivers three, 19-week basic training classes and four, two-week waiver classes on a year-round basis. During 2006, 170 deputies successfully completed training; 51 in basic training and 119 in the waiver courses.

The Board, working with the Pennsylvania Department of Education, Division of Veterans/Military Education, has obtained recognition as an educational program under Title 38, United States Code, Section 3676 (GI Bill of Rights). This approval allows eligible deputy sheriffs who are also veterans, dependents, or National Guard and Reserve members to receive educational benefits for attendance at the Board's expanded basic or waiver training programs. Eligible deputies could qualify for tax-free benefits up to \$1,680.

## **Continuing Education**

As a means of re-certifying deputies, Act 1984-2 requires attendance of continuing education every two years. The Deputy Sheriffs' Education and Training Board has organized continuing education into two-year training cycles, with the training conducted in 16 locations across the Commonwealth during each cycle. During 2006, 861 deputies attended scheduled continuing education courses. The Board's continuing education training delivery contractor, Temple University Department of Criminal Justice, provides the biennial training.

Since its initial effort to develop continuing education training, the Board has viewed the program as a means of maintaining the level of proficiency of each deputy sheriff. The continuing education is designed to refresh, update and expand upon the job-related knowledge of deputies.

During the 2005-2007 training cycle, continuing education provided three separate courses of instruction, mixing the following subjects: Use of Force, Prisoner Transport, Infectious Disease Prevention, Legal Updates, Drug Identification, Cultural Diversity and Domestic Violence.

## **Supervisory Training**

The Board has long recognized the need for more advanced training for chief deputies and veteran deputies in supervisory positions. During 2006, the Board, through its continuing education training delivery contractor, Temple University, provided supervisory training to 33 supervisory deputies. Both Basic and Advanced Supervisory Skills courses were offered, each including Legal Updates.

## **Merit Courses**

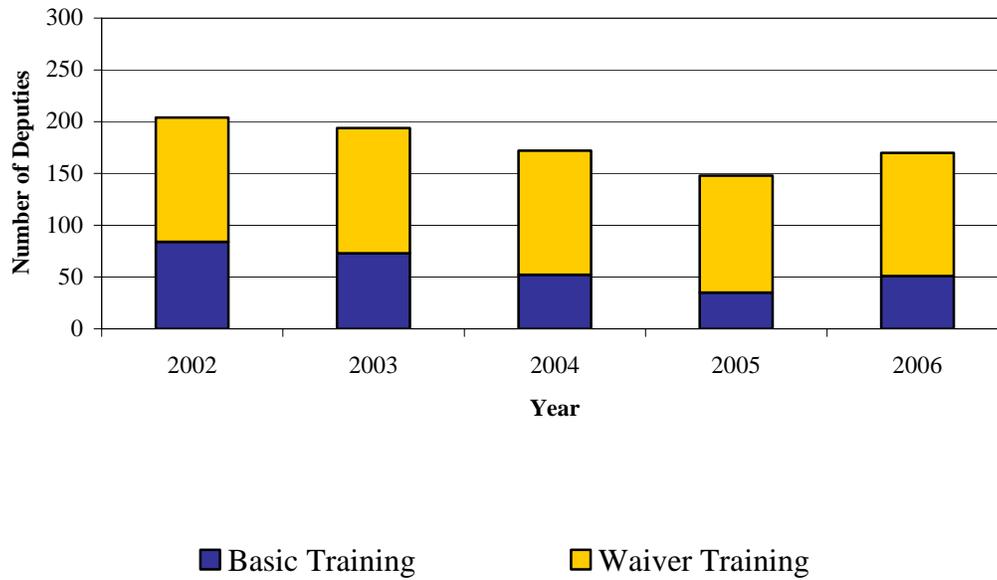
In addition to the training required by Act 1984-2, the Board identified a number of training programs needed by only a select number of sheriffs' offices or deputies. The Board developed a series of merit courses to better meet these specific needs. It was also determined that a number of delivery methods, including online, CD ROM based, and residential trainings would be utilized.

Temple University developed the 200-hour Hybrid Training Program to provide deputies that graduated from the 160-hour or the 560-hour Basic Training Programs with the courses that enhanced the Basic Training Program to 760 hours. The program includes the following courses: Law Enforcement Technologies, Patrol Procedures and Operations, Criminal Investigation, Pennsylvania Motor Vehicle Code and Collision/Accident Investigations. The Pennsylvania State University offered the Hybrid Training Program through a combination of correspondence study and classroom instruction. Fourteen deputies completed the Hybrid Training Program.

The Pennsylvania State University offered residential courses including Firearms Instructor Seminars and Introduction to Patrol Rifles. Temple University has offered Defensive Driving, Criminal Law Review, Legal Updates, Advanced Physical and Judicial Security, and Health and Wellness, in a distance-learning format.

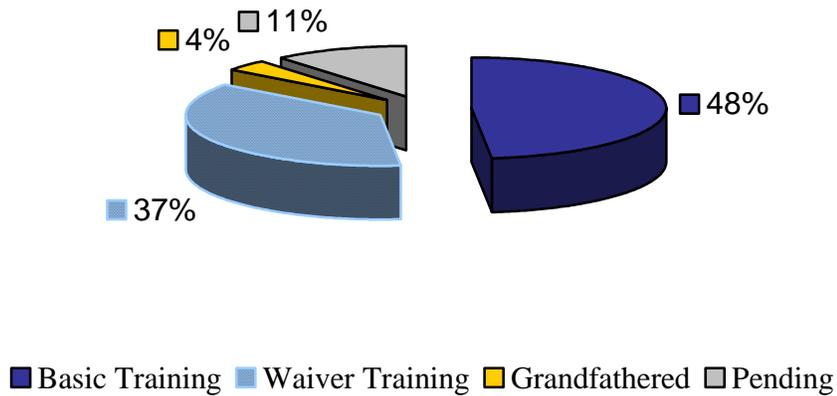
## DEPUTY SHERIFF CERTIFICATIONS

### Deputies Certified Per Year Through Basic And Waiver Training



## STATUS OF CURRENTLY EMPLOYED DEPUTIES

### By Method of Certification





## **DEPUTY SHERIFFS' TRAINING BULLETINS**

During 2006, the Deputy Sheriffs' Education and Training Board continued to issue its periodical newsletter, the Deputy Sheriffs' Training Bulletin, which serves as a conduit to share information between the Board and sheriffs' offices concerning the training programs and activities of the Board. In addition, information and forms related to the deputy sheriffs' training programs of the Board are available on PCCD's website at [www.pccd.state.pa.us](http://www.pccd.state.pa.us).

### **Number 75, March 2006**

This bulletin announced the Distance Learning Courses. These courses were offered on-line and included: Criminal Law Review, Defensive Driving for Law Enforcement Officers, Health and Wellness, Advanced Physical and Judicial Security and Legal Updates.

### **Number 76, March 2006**

This bulletin referenced the requirements of the National Incident Management System (NIMS) and announced available training.

### **Number 77, March 2006**

This bulletin referenced the Pennsylvania Supreme Court decision in *Kopko et al. vs. Miller*.

### **Number 78, September 2006**

This bulletin announced the Deputy Sheriffs' Basic Training and Basic Training Waiver course schedules for 2007.

### **Number 79, September 2006**

This bulletin announced the last course offering of the Hybrid Motor Vehicle Code Training.

### **Number 80, September 2006**

This bulletin announced the Distance Learning Courses for 2007. These courses are offered on-line and include: Advanced Physical and Judicial Security, Criminal Law Review, Infectious Disease Prevention and Legal Updates 2007.

