

## HOUSE GUIDELINES

1. The proposed house must be located in the Commonwealth of PA.
2. SHARE Loan money may only be utilized to establish a new house.
3. The proposed house may not be located in an area of the community that is conducive to relapse.
4. There must be at least one bedroom for every two household members.
5. There shall be one full bath for the first four individuals, one and one-half baths for five to eight individuals, and a minimum of two baths for nine or more individuals.
6. Loans shall not be made to individuals who reside in or wish to establish a rooming house (a rooming house is a house with a manager who oversees operations and collects rent).
7. BDAP will inspect the proposed house to determine if it meets the appropriate requirements.

For more information, please contact the Division of Treatment, Bureau of Drug and Alcohol Programs, Department of Health at (717) 783-8200 or visit our website at: <http://www.health.state.pa.us/bdap>

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Department of Health  
Bureau of Drug and Alcohol Programs  
02 Kline Plaza  
Harrisburg, PA 17104

# S.H.A.R.E. LOAN PROGRAM



## **SELF-HELP ADDICTION RECOVERY ENVIRONMENT (S.H.A.R.E.)**

The Commonwealth of Pennsylvania, Department of Health (DOH), via the Bureau of Drug and Alcohol Programs (BDAP), oversees the administration of the Self-Help Addiction Recovery Environment (SHARE) program. The purpose of this program is to provide loans up to \$4,000.00 for the provision of housing where at least six individuals recovering from drug/alcohol addiction may reside.

The money from the loan may be used for the following:

1. First month's rent and/or security deposit;
2. To purchase used furniture and appliances; and
3. To pay utility deposits.

While it is not required, BDAP strongly encourages loan applicants to contact the office prior to consummating any agreement with a landlord, so that the property can be inspected to assess its appropriateness as a SHARE loan house.

## **APPLICATION GUIDELINES**

1. The applicants must be a non-profit, private entity of at least six recovering individuals.
2. The borrowers must maintain the house as a drug/alcohol free environment.
3. Residents of the house must be drug/alcohol free and of the same gender.
4. Any resident of the house who uses drugs/alcohol is to be expelled from the house.
5. The costs of the house (including rent, utilities, etc.) will be paid by the self-supporting residents.
6. The house will be operated as a self-managed democracy.
7. The house must be fully operational with at least six residents within forty-five days of the disbursement of funds.

1. Loan shall not exceed \$4,000.00.
2. The loan shall be repaid in equal monthly installments within two years from the date the loan was made.
3. The loan payment will be due the 15<sup>th</sup> of each month, beginning the 15<sup>th</sup> day of the month following the month in which the loan was made.
4. There will be no interest charged on the loan.
5. A \$25.00 penalty shall be assessed against any house that submits a loan payment with insufficient funds.
6. If a loan payment is not made within 135 days of the due date, the loan can be considered in default and referred for collection.
7. The signers of the loan shall be responsible to repay the loan. If a resident who originally signed the loan application relapses or moves, the new resident will be responsible to pay his/her share of the loan balance due.

## **LOAN GUIDELINES**