### PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

### Constables' Education and Training Board

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### CONSTABLES' TRAINING BULLETIN

NUMBER 66 SEPTEMBER 2010

## **Board Meeting**

Thursday, November 18, 2010 - 10:00 am, PCCD, Harrisburg Please call, toll-free, (800) 692-7292, to determine the exact time and location of meetings. Meetings of the Constables' Education and Training Board (CETB) are public meetings. Constables are welcomed and encouraged to attend.

# **Training Cycle**

Constables are reminded that the current training cycle ends in October 2010.

It is expected that the 2011 training schedule will be available in November 2010. ALL CLASSES ARE ON A FIRST-COME, FIRST-SERVED BASIS. Classes are also limited in size. Those class limits are strictly enforced, so it is important to register early. In order to ensure uninterrupted certification, constables should enroll in class as soon as possible. **Enroll early. Online enrollment is best.** 

Enroll for 2011 training online through the PCCD website at: www.pccd.state.pa.us

On line enrollment is secure and fast, and is confirmed immediately. Enrollment can also be accomplished by mailing or faxing a completed standard registration form directly to the training delivery contractor. **Do not mail or fax training forms to PCCD.** Registration questions should be referred to the appropriate regional training delivery contractor. Constables cannot register for classes by calling or mailing PCCD.

P.O. Box 1167, Harrisburg, PA 17108-1167 Phone (717) 705-3693 FAX: (717) 783-7140 www.pccd.state.pa.us

### 2011 ID Cards

In December 2010, the PCCD will mail new certification cards to all constables who have maintained their certifications by successfully completing continuing education during 2010 and by filing current professional liability insurance information with their county clerks of courts. Ample allowance will be made for normal mailing time, so constables should receive their new cards before the old ones expire on December 31, 2010. To ensure that cards are mailed to the correct address, any constable who has recently changed his address should report that change to PCCD immediately.

**Title 37 §431.11 Registration:** A person shall register with the Board for certification by submitting information such as mailing address and telephone number, Social Security number, date of birth and office held or sought. A constable shall set forth the beginning date and expiration date of the term of office held, and provide documentary evidence of election or appointment. A registrant shall inform the Board of a change to registration information within 15 days of the change.

## No Show Policy

A person who registers for basic training, continuing education, or firearms training and does not attend all or part of the training, without providing proper notice of withdrawal to the training delivery contractor, will receive a failing grade of zero for any and all classes missed and will have to repeat that training.

Proper notice of withdrawal will be a written notice, received by the training delivery contractor at least seven days in advance of the training start date.

The school director may use discretion regarding emergencies, extenuating circumstances, and taking into account the positive or negative record of previous attendance of the constable when deciding whether to sanction non-attendance by submitting zero grades.

# Liability Insurance

Act 49 states that any constable or deputy constable who fails, neglects or refuses to maintain a current insurance policy as required, or to file proof thereof with the clerk of courts, shall cease automatically to be certified to perform judicial duties upon the expiration of the policy of which proof has been filed with the clerk of courts. In order to ensure uninterrupted constable certification, it is essential that every constable file a new certificate of insurance with the county clerk of courts before the old certificate expires.

# **Continuing Education 2011**

#### **Defensive Tactics – Core Competencies (8 hours)**

This course will provide Pennsylvania's constables with a defensive tactics system that has been developed exclusively for constables via input from constable instructors across the Commonwealth. Core competencies addressed will include, but will not be limited to: movement/footwork, handgun retention, takedowns, handcuffing, strikes, kicks and blocks. Additionally, skills will be added that are identified by instructors as needing to be addressed. Problem areas known to be developing will be included. The course will conclude with a written examination.

#### **Court Security** (4 hours)

This block of instruction will provide a refresher for constables regarding their role in court security. The constable will be instructed in the preliminary aspects of security, in order to heighten his/her awareness of potential problems that may arise in the courtroom. Issues to be discussed will include threatening behavior, searches, and evaluation techniques, as well as responding to emergencies. The course will conclude with a written examination.

#### **Mechanics of Arrest (4 hours)**

This course will provide the constable with a refresher in the proper techniques for the arrest of compliant and non-compliant persons. This course will stress that, by utilizing subject control holds and takedowns, the constable will be able to perform an arrest from a position of advantage. The course will use various instructional methods including lecture, demonstration, hands-on drills, scenarios and interactive multimedia instruction. The course will conclude with a written examination.

#### **Dealing with Individuals with Special Needs** (4 hours)

This course will provide another look at understanding people with special needs, how to interact with special needs individuals, and resources that can be utilized to assist in dealing with special needs individuals. Delivery methodologies will include lecture, discussion, scenario/role play, and an evaluation examination to test constables' basic understanding of the special needs individual that might be encountered in the performance of their duties. The course will conclude with the use of in-class, role-play scenarios for discussion, and a written examination.

# **Optional Tactical Courses 2011**

#### OCAT Oleoresin Capsicum (OC) Course (4 hours)

This program will train and certify Pennsylvania constables in the safe, correct, and legal use of Oleoresin Capsicum (also known OC or pepper spray). The course will instruct constables on training standards that are accepted nationwide. Upon successful completion of both the practical and written examinations, the constable will receive certification that is valid for two years.

#### **Defensive Tactics Utilizing Force Options Under Stress (4 hours)**

This program will allow the constable to take part in scenarios designed to create stress and cause him/her to perform dynamically and utilize any force options available. Scenarios will be video-recorded for each constable, in order for him to be able to review his individual performance. The constable will also prepare use of force reports and brief his attorney (the Instructor) on actions where deadly force or near-deadly force options were utilized. The course will conclude with a written examination.

### **Contact Information at PCCD**

If you have questions regarding certification, insurance, or where to send your election certificate or appointment order.

#### THESE ARE <u>NOT</u> CONTACTS FOR CLASS ENROLLMENT

**NORTHWEST**: Armstrong, Butler, Clarion, Crawford, Elk, Erie, Forest, Jefferson, Lawrence, Mercer, McKean, Venango, and Warren Counties

**SOUTHWEST**: Allegheny, Beaver, Cambria, Greene, Fayette, Indiana, Somerset, Washington, and Westmoreland Counties

Your contact person is: Sue Lanza, (717) 265-8552, glanza@state.pa.us

**NORTH CENTRAL**: Cameron, Centre, Clearfield, Clinton, Lycoming, Montour, Northumberland, Potter, Snyder, Tioga, and Union Counties

**SOUTH CENTRAL**: Adams, Bedford, Blair, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lebanon, Lancaster, Mifflin, Perry, Schuylkill, and York Counties

Your contact person is: Don Horst, (717) 265-8551, <a href="mailto:dhorst@state.pa.us">dhorst@state.pa.us</a>

**NORTHEAST**: Bradford, Carbon, Columbia, Lackawanna, Luzerne, Monroe, Pike, Sullivan, Susquehanna, Wayne, and Wyoming Counties

**SOUTHEAST**: Berks, Bucks, Chester, Delaware, Lehigh, Montgomery, and Northampton Counties

Your contact person is: Sherry Leffler, (717) 265-8554, sleffler@state.pa.us

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