

# FUNDAMENTALS OF GEOLOGY EXAMINATION APPLICATION

**Courier Address:**

Engineer Board  
2601 North Third St.  
Harrisburg, PA 17110

**Mailing Address:**

Engineer Board  
P.O. Box 2649  
Harrisburg, PA 17105

## STATE REGISTRATION BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS AND GEOLOGISTS

Tel: 717.783.7049 E-Mail: [st-engineer@pa.gov](mailto:st-engineer@pa.gov) Fax: 717.705.5540  
Website: [www.dos.state.pa.us/eng](http://www.dos.state.pa.us/eng)

### Applicant Checklist:

In order to apply for the Fundamentals of Geology examination, there is one (1) application and fee to be submitted directly to the Board office and one (1) scheduling form and examination fees to be submitted to PCS.

**Scheduling Form PA11:** You will be sent Scheduling Form PA11, if you receive approval from the Board to sit for the examination.

**Complete pages 1-4 of the application completely.** Application must be typed OR printed in blue or black ink.

**Education** information indicated in section 4 **must** be verified with an *original transcript received directly from your school* showing completion of all geology related degrees and courses and the date your degree was conferred. If you have both an undergraduate and graduate degree, an *original transcript* must be submitted for both. The **college/university** must send official, final *transcripts directly to the Board office*.

**If you are applying as a student**, you must have your **registrar submit** a completed *Report of Student Status* form **directly to the Board office**.

- A. **Foreign Graduates:** If you are a graduate from a school outside the United States, your educational credentials must be evaluated to determine the equivalency of your degree to a degree from an accredited U.S. school. A course-by-course evaluation must be submitted directly to the Board office. Contact: World Education Services, P. O. Box 745, Old Chelsea Station, New York, NY 10011, OR Educational Credential Evaluators, P. O. Box 92970, Milwaukee, WI 53202 OR any professional evaluation service.
- B. **All Graduates:** If your school did NOT at the time you graduated, grant semester or quarter hours in geological science courses leading to a major in geology, your school must provide you a letter confirming same. The school must submit this letter directly to the Board office.

In completing Section 7, **Criminal and Disciplinary Information** and you answer "YES" to any question; you must attach a full explanation on an 8-1/2" x 11" sheet of paper **and** provide the Board with certified copies of any and all court documents pertaining to the incident noted on your application, **including documentation by the court of the final disposition for the incident and documentation by the court of your successful completion of any and all of the sentencing requirements, fines and/or penalties that may have been imposed**. NOTE: Answering "YES" to any of the questions will not result in the automatic denial of your application.

**Social Security Act Certification:** Sign and date SS Certification (Section 8) on page 3 of the application.

Sign and date the **Certification Statement** (Section 10) on page 4 of application.

Maintain a copy of your completed application for your records **prior to submission**. Copies of applications will not be provided by the Board office.

Submit a check or money order made **payable to "Commonwealth of Pennsylvania"** in the amount of \$50.00 with your application.

**NOTE:** If you want confirmation that your application was **received by the Board office**, you must **send your application "Certified Mail-Return Receipt Requested" to the COURIER ADDRESS**.

It is an applicant's responsibility to stay in touch with references, colleges/universities, to ensure that the appropriate paperwork is being forwarded to the Board office **by the application deadline date**.

## **APPLICATION DEADLINES**

The Board application ***and all supporting documents*** must be **POSTMARKED** by the deadline indicated below to be considered complete:

**November 15** for March Exams

**June 15** for October Exams

A postmark is defined as the official mark that the United States Postal Service routinely uses to cancel your postage stamp. **Postage meter dates from businesses are not considered a postmark.**

**Courier service packages must clearly indicate the date sent.**

## **SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE APPROVAL TO SIT FOR ANY EXAMINATION**

## **ELIGIBILITY REQUIREMENTS:**

An individual submitting an application for approval to sit for the ASBOG Fundamentals of Geology (FG) examination shall be of good moral character and meet ONE (1) of the following education requirements:

(1) Graduation from an approved geology curriculum of four or more years (earned at an accredited institution with a major in geology, geophysics, geochemistry or engineering geology, with a minimum of 30 semester or 45 quarter hours in geology, geophysics, geochemistry, engineering geology or their subdivisions; OR completion of 30 semester or 45 quarter hours or an equivalent amount of geological education from institutions which do not grant semester or quarter hours in geological science courses leading to a major in geology, of which at least 24 semester hours or an equivalent amount are in third or fourth year undergraduate courses or graduate courses.

**OR**

(2) A geology student that has completed two or more years of an approved program in geology may sit for the fundamentals of geology examination if approved by the board but may not be certified until proof of graduation is submitted to the board. A Report of Student Status form must be completed by the student's registrar and submitted to the board. Upon graduation, an applicant that has satisfactorily completed the fundamentals of geology examination shall be certified as a geologist-in-training and may retain that certification until the applicant becomes licensed as a professional geologist. (added May 12, 2010, P.L.192, No.25)

## **ASBOG EXAMINATION INFORMATION**

The written examination accepted by the Pennsylvania Board is developed by the National Association of State Boards of Geology (ASBOG) and consists of two 4-hour sections; a Fundamentals of Geology (FG) exam and a Practice of Geology (PG) exam. Both examinations are "closed-book" and are administered on a single day during the spring and fall of each year. For each exam, the score is determined using a criterion-referenced approach. Passing scores are adjusted (scaled) based on the average difficulty level on each exam. Passing scores always reflect minimum competency. For each exam, a **scaled** score of 70 is the minimum passing score. For additional information on the examination, please access the following web site: **[www.asbog.org](http://www.asbog.org)**

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Follow all instructions, complete every section and submit all required documents.

### Section 1

#### Applicant Information. (Must be typed or completed in blue or black ink.)

Print or type your name as it appears on the government-issued ID that you will take to the exam. You must use the same name and spelling on Scheduling Form PA11, which will to be sent to PCS.

a) Last Name:											
b) First Name:						c) Middle:					
d) Social Security #		-		-		e) Date of Birth:					19
f) Street Address:											

(Continued)

g) City:					State:		Zip:							
h) Daytime Phone #:				-						-		Extension:		
i) Internet E-Mail Address:														
j) Would you like us to communicate with you regarding this application via e-mail?														

k) Alternate (Maiden) Name (If applicable):

If any documents, including transcripts will arrive to the Board office in an alternate name you **MUST include (with your application)** a copy of the legal document supporting the name change. **The only legal documents accepted to support a name change are a marriage certificate, divorce decree that indicates the retaking of a maiden name or other court order verifying a legal name change.** Copies of a driver's license or Social Security cards are not acceptable.

### Section 2

**Board Application Fee - \$50.00** NOTE: A \$20.00 processing fee will be assessed for any payment returned by your bank, regardless of the reason for non-payment

Submit check or money order in the amount of **\$50.00** payable to the "Commonwealth of Pennsylvania." Fees are non-transferable and non-refundable.

### Section 3

#### Examination Information

I am applying for approval to sit for the following examination date (submitting an application **does not** guarantee approval to sit for any examination):

Spring Exam (Yr) \_\_\_\_\_  Fall Exam (Yr) \_\_\_\_\_

Name of Applicant (Print):

<b>Section 4</b>	<b>Education</b> (If additional space is required, submit on a 8 1/2" x 11" sheet of paper)		
College, University or Professional School and Address	Dates Attended	Major Course of Study & Degree Awarded	Graduation Date
1.			
2.			
3.			
4.			

<b>Section 5</b>	<b>Applications previously submitted to this Board</b>					
Engineer-In- Training  <input type="checkbox"/>	Professional Engineer  <input type="checkbox"/>	Surveyor-In- Training  <input type="checkbox"/>	Professional Land Surveyor  <input type="checkbox"/>	Professional Geologist  <input type="checkbox"/>	None  <input type="checkbox"/>	

<b>Section 6</b>	<b>Do You</b>				<b>the English Language?</b>				
	<u>Read</u>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No				
	<u>Write</u>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No				
	<u>and Speak</u>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No				

<b>Section 7</b>	<b>Criminal and Disciplinary Information</b>	
<p><b>The following <u>must</u> be answered. If any of the answers is "YES"; you must attach a full explanation in your own words, on an 8-1/2" x 11" sheet of paper <u>and</u> provide the Board with certified copies of any and all court documents pertaining to the incident, <b>including documentation by the court of the final disposition for the incident and documentation by the court of your successful completion of any and all of the sentencing requirements, fines and/or penalties that may have been imposed.</b> NOTE: Answering "YES" to any of the questions will not automatically result in the denial of your application.</b></p>	<b>YES</b>	<b>NO</b>
A. Have you been convicted, found guilty or pleaded nolo contendere, or received probation without verdict or accelerated rehabilitative disposition (ARD) as to any felony or misdemeanor, including any drug law violations, or do you have any criminal charges pending and unresolved in any state or jurisdiction? You are not required to disclose any ARD or other criminal matter that has been expunged by order of a court.		
B. Are there any felony or misdemeanor charges (other than for minor traffic offenses) now pending against you in Pennsylvania or any other state?		
C. Have you had disciplinary action instituted or taken against your license in any state or jurisdiction?	<input type="checkbox"/> Check here if Board action was taken in PA – Certified copies NOT required.	
D. Have you withdrawn an application for a license, had an application for a license denied or refused, or agreed not to reapply for a license in any state or jurisdiction?		

Name of Applicant (Print):

**Section 8 Social Security Act Certification**

This licensing board is obligated to inform each applicant or licensee from whom it requests a Social Security number on any application or form that disclosing such number is mandatory in order for this licensing board to comply with the requirements of the federal Social Security Act pertaining to child support enforcement, as implemented in the Commonwealth of Pennsylvania at 23 Pa. C.S. § 4304.1(a). In order to enforce domestic support orders, at the request of the Commonwealth’s Department of Public Welfare (DPW), this licensing board must provide DPW information prescribed by DPW about the licensee, including the Social Security number.

In the event that this licensing Board takes disciplinary action against an applicant or licensee, this board may disclose their Social Security number if applicant or licensee voluntarily agrees to the disclosure of this information to the appropriate professional association. This organization compiles information about individual applicants and licensees and transmits that information to other licensing boards in order to coordinate licensure and disciplinary activities between the individual states. If you do not voluntarily provide your Social Security number for this purpose, information about you will still be transmitted to this organization should this licensing board discipline you, but that information will not include your Social Security number.

I certify that I have read the above statement, understand the full intent and I do give this licensing board permission to report my Social Security number to the appropriate professional association or licensing board.

Signature of Applicant:	Date:
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Name of Applicant (Print):

## Section 9

### Code of Ethics

I hereby subscribe to and agree to abide by the following Code of Ethics: **(your signature after section 10 below indicates affirmation of this code)**.

It shall be considered unprofessional and inconsistent with honorable and dignified bearing for any professional engineer, professional land surveyor or professional geologist:

1. To act for his client or employer in professional matters otherwise than as a faithful agent or trustee, or to accept any remuneration other than his stated recompense for services rendered.
2. To attempt to injure falsely or maliciously, directly or indirectly, the professional reputation, prospects or business of anyone.
3. To attempt to supplant another engineer, land surveyor, or geologist after definite steps have been taken toward his employment.
4. To compete with another engineer, land surveyor or geologist for employment by the use of unethical practices.
5. To review the work of another engineer, land surveyor or geologist for the same client, except with the knowledge of such engineer, land surveyor or geologist, or unless the connection of such engineer, land surveyor or geologist with the work has terminated.
6. To attempt to obtain or render technical services or assistance without fair and just compensation commensurate with the services rendered: Provided, however, the donation of such services to a civic, charitable, religious or eleemosynary organization shall not be deemed a violation.
7. To advertise in self-laudatory language, or in any other manner, derogatory to the dignity of the profession.
8. To attempt to practice in any field of engineering, land surveying or geology in which the registrant is not proficient.
9. To use or permit the use of his professional seal on work over which he was not in responsible charge.
10. To aid or abet any person in the practice of engineering, land surveying or geology not in accordance with the provisions of this act or prior laws.

## Section 10

### Certification Statement

By signing below, I verify that this form is in the original format as supplied by the Department of State and has not been altered or otherwise modified in any way. I am aware of the criminal penalties for tampering with public records or information pursuant to 18 Pa. C.S. §4911.

Additionally, I certify that the statements in this application are true and correct to the best of my knowledge, information and belief, and that I am of good moral character. I understand that any false statement made is subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities and may result in the suspension or revocation of my license or certificate.

Signature of Applicant:

Date:

**NOTE: If you want confirmation that your application was received by the Board office, you must send your application "Certified Mail-Return Receipt Requested" to the COURIER ADDRESS.**

The Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists

Application for approval to sit for the ASBOG Fundamentals of Geology (FG) examination

REPORT OF STUDENT STATUS

- PLEASE PRINT OR TYPE ALL REQUESTED INFORMATION -

Student: Print your name, address, social security number, and desired exam date.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Exam Date: \_\_\_\_\_

Registrar: Provide all information below and return completed form directly to the Pennsylvania Board office.

This is to certify that Mr./Ms. \_\_\_\_\_ is a student at

College/University Name: \_\_\_\_\_

School Address: \_\_\_\_\_

and is currently in his/her (select one) \_\_\_\_\_ Junior OR \_\_\_\_\_ Senior year of study in pursuit of a

\_\_\_\_\_ degree in \_\_\_\_\_ (Major)

[ ] This degree is from a curriculum accredited by the Council for Higher Education Accreditation (CHEA).

SELECT ONE:

\_\_\_\_\_ Middle States Association of Colleges and Schools (MSA)

\_\_\_\_\_ New England Association of Schools and Colleges Commission on Institutions of Higher Education

\_\_\_\_\_ North Central Association of Colleges and Schools

\_\_\_\_\_ Northwest Commission on Colleges and Universities

\_\_\_\_\_ Southern Association of Colleges and Schools

\_\_\_\_\_ Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges

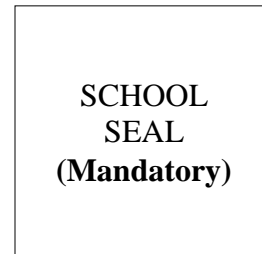
\_\_\_\_\_ Western Association of Schools and Colleges Accrediting Commission for Senior Colleges and Universities

Certified: \_\_\_\_\_

Registrar's Signature (MANDATORY)

Registrar's Office must mail this form directly to:

The State Registration Board for Professional Engineers, Land Surveyors and Geologists
P. O. Box 2649
Harrisburg PA 17105-2649



DO NOT RETURN THIS FORM TO THE STUDENT ONCE COMPLETED