

# Federal Surplus

## FEMA Trailer/Mobile Home Fact Sheet

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#### Pennsylvania Plays an Integral Role in the Release of Trailers for Donation

- As part of NASASP (National Association of State Agencies for Surplus Property), the Pennsylvania Department of General Services leads the effort to encourage FEMA (Federal Emergency Management Agency) to donate surplus trailers and mobile homes from Hurricane Katrina to eligible organizations here in Pennsylvania and throughout the country.
- Prior to releasing the trailers and mobile homes for donation, FEMA had been selling them through an on-line auction, realizing only a small percentage of their value through the sales.
- In July, 2006 NASASP, GSA (General Services Administration), FEMA, and all members of the Arkansas Legislative Delegation hold a conference call in which the Congressional Delegation and NASASP are outraged over FEMA's continued trailer sales.
- In August, 2006, Federal law makers amend the Stafford Act requiring that FEMA donate the trailers and mobile homes through Federal Surplus **prior to** offering them for public sale.
- In March, 2007, the first FEMA Travel Trailers are ready for screening. Approximately 400 trailers are allocated to Federal and State agencies.
- In April, 2007, six sites are ready for screening across the United States. Pennsylvania is receiving trailers and prepared to screen mobile homes as they come available.

#### Requirements to Receive a Travel Trailer or Mobile Home

- Your agency **must** be a current donee organization approved by GSA rules and regulations to receive Federal Surplus Property. Please email our office to ensure that your file is current.
- Obtain the approval of your governing body to acquire one or more of these units.
- Submit a corrected request and letter in order to change the number of units from your original request.
- Notify us of the anticipated location of your trailer/mobile home for direct shipment via the trucking company.
- As with all Federal Surplus Property, your organization must place the unit into use within 12 months; utilize the unit for your organization only - no personal or commercial use is allowed; and utilize the property for the 18 month restriction period, at which time the title transfers to the donee organization.
- Federal Surplus will bill your agency for the service charges and any shipping costs.
- Your agency can still place a request for trailers and/or mobile homes. Please visit our website, [www.dgs.state.pa.us](http://www.dgs.state.pa.us) and look for the FEMA Trailer Update. Print the Trailer Request and fax to us at 717-772-2491, attn: Ms. Mary Beth Enggren. **Please do not swamp our telephone lines with requests**, use this convenient form and fax it to us.
- Pennsylvania already has an extensive request list for trailers and mobile homes. Our goal is to meet every request as the units become available to us, but this process will take time. FEMA releases the trailers, and GSA allocates them to the various State Agencies for Surplus Property. We will contact you by email or telephone when we know the units are available.

PLEASE BE READY to provide all requested information when we contact you.

### **Travel Trailer and Mobile Home Specifics**

- **Travel Trailers:** Service and Handling Charge is **\$4,500.00**. Pennsylvania will not know the width or length until the units are awarded to us. **Your organization can refuse to accept a trailer that will not meet your needs IF YOU REFUSE PRIOR TO MAKING DELIVERY/PICK UP ARRANGEMENTS.** Demo units are available for preview in Harrisburg and Hermitage. [Picture 1](#), [Picture 2](#), [Picture 3](#), [Picture 4](#), [Picture 5](#), [Picture 6](#), [Picture 7](#), [Picture 8](#), [Picture 9](#).
- **Mobile Homes:** Service and Handling Charge is **\$8,000.00**. We will try to match your requested mobile home length if possible. **Your organization can refuse to accept a mobile home that will not meet your needs IF YOU REFUSE PRIOR TO MAKING DELIVERY/PICK UP ARRANGEMENTS.** [Picture 1](#), [Picture 2](#), [Picture 3](#), [Picture 4](#), [Picture 5](#), [Picture 6](#), [Picture 7](#), [Picture 8](#), [Picture 9](#), [Picture 10](#), [Picture 11](#).
- We will call or e-mail each donee as units are available. Your organization **will not** be able to select from those units available as FEMA allows only 10 working days from the award of the trailers and/or mobile homes to Pennsylvania to delivery to the donee. We will work from your survey and can adjust to your needs when we contact you for delivery confirmation.
- This charge includes the **Service Charge** and **Freight** from the screening site to your physical location.
- This charge **DOES NOT INCLUDE** siting or set up charges. The donee is responsible for those charges after delivery.
- We will bill from your signed invoice as with all donated property.

In the past, Pennsylvania donees have utilized these units for class rooms, offices, police command posts, emergency services, clinics, food and clothing distribution to the homeless and needy. As with all Federal surplus property, your imagination is your best tool!

**To request one or more units, please complete the following request form, attach a separate letter on your organization's letterhead stating the intended use of the unit(s), and mail or fax the form to our office.**

**Department of General Services  
Federal Surplus Property Program  
2221 Forster Street, PO Box 1365  
Harrisburg, PA 17105  
Fax: 717-772-2491**

# Federal Surplus

Special Request Item

## FEMA Trailer/Mobile Home Request Form

Date:  
Organization Name:  
Mailing Address:

Telephone:  
Fax:  
Email:  
Contact Person:

Travel Trailers:  
Number needed if fixed width/no slides:  
Number needed if there is one or more slide:  
What length (or range of lengths) will you need:  
What is the expected use for each unit requested:

Mobile Homes:  
Number needed:  
What width (or range of widths) will you need:  
What length (or range of lengths) will you need:  
What is the expected use for each unit requested:

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