
MANAGEMENT DIRECTIVE


310.3
Revision No. 1
Number

**COMMONWEALTH OF PENNSYLVANIA
GOVERNOR'S OFFICE**

Subject:

Encumbering and Lapsing of Appropriations

By Direction Of:



Robert A. Bittenbender, Secretary of the Budget

Date:

August 7, 1998

Effective immediately, the amount for what is considered a fixed asset for items costing more than \$1,500 is increased to \$5,000.

The following pen and ink change should be made on **page 2 of 6** to subject directive dated May 4, 1998.

2. DEFINITIONS.

g. Fixed assets. Change the amount of \$1,500 on line three to read \$5,000.

