STATE BOARD OF COSMETOLOGY

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State Board of Cosmetology
2601 North Third Street
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APPRENTICE REGISTRATION APPLICATION

Instructions and Requirements

PLEASE NOTE: this application is active for six months from the date of receipt in the Board office. If the application has not been successfully processed by that time, it will be necessary to re-apply with a new fee.

This application is used to determine eligibility for training as an apprentice. The purpose of the apprenticeship permit is to allow an applicant to obtain their cosmetology training within a licensed cosmetology salon, under the direction and supervision of a licensed cosmetology teacher. The apprentice program consists of 2,000 hours of instruction, following the prescribed curriculum requirements defined under §7.129 of the Rules and Regulations of the State Board of Cosmetology. Hours earned within a licensed school of cosmetology CANNOT be combined in any manner with hours earned as an apprentice.

Apprentice permits are issued for a 21-month period. This time period is sufficient to complete the 2000-hour apprenticeship at the required minimum of 25 hours per week, allowing for vacations and time off for illnesses etc. When the apprentice hours have been completed, the apprentice permit is to be returned to the Board office for issuance of a certification of apprentice hours that must be included with the examination application. The apprentice may then submit their examination application and obtain a temporary license to practice until the next available examination.

It is the responsibility of the salon owner to notify the Board office of any changes affecting the approved apprenticeship program. The changes that must be reported to the Board are change of personnel, change of curriculum, change in the ownership of the salon. It is also the responsibility of the salon owner to file quarterly hour reports of the earned apprentice hours.

ALL DOCUMENTS MUST BE PROVIDED ON 8 ½" BY 11"
UNSTAPLED, UNBOUND, NUMBERED,
AND ONE-SIDED PAPER.

Failure to provide the application package as directed will result in delays in its processing.

The apprentice may not begin practice until the approved apprentice permit has been issued and is available in the salon.

THE FOLLOWING DOCUMENTS AND FEES MUST BE INCLUDED

1. FEE

A $70.00 fee is required, check or money order, payable to "Commonwealth of PA". This fee is for the processing of the application and is non-refundable. This fee is required regardless of issuance of a license.

NOTE: A processing fee of $20.00 will be assessed for any check or money order returned unpaid by your bank, regardless of the reason for non-payment.

2. PROOF OF EDUCATION

Submit proof that the proposed apprentice has completed a minimum of 10th grade education or its equivalent. Proof may be in the form of a copy of the high school diploma* or GED diploma issued by Department of Education, GED certificate indicating the grade equivalency, a letter or statement from the high school with the principal's signature, indicating the highest grade completed, or an official transcript of the high school record with school seal affixed and signed by the appropriate official. *If a copy of your high school diploma is being submitted, you must also include the telephone number and address of your high school so that issuance of the diploma may be verified.

3. SALON OWNER'S MUST SUBMIT COPIES OF THE FOLLOWING

- **Enrollment agreement** which states the required hours, cost of the program to the apprentice (if any), and conditions (rules and regulations of the salon) [SEE PAGES 4 and 5]

  NOTE: An apprentice must acquire a minimum of 300 hours of instruction prior to working on the public. Following 300 hours, patrons must be informed that their services will be performed by an apprentice. The Board requires that this information be provided as a part of the enrollment agreement.

- **Sign-in sheets** [SEE PAGE 6]

- **Attendance records** [SEE PAGE 7]

- **Forms to be used to record both written and practical progress** [SEE PAGE 9]

- **Copy of the certificate of completion of hours** that will be given to the apprentice upon completion of the required 2000 hours [SEE PAGE 10].

- **List of instructional materials** (i.e., audio-visual and any other instructional materials to be used in training of the apprentice) [SEE PAGE 8]

- **List of student equipment and supplies** (refer to §7.115 of the Rules and Regulations) [SEE PAGE 11]

    - §7.135 of the Rules and Regulations require that a mannequin is required as apprentice equipment

    - A basic cosmetology textbook is listed as required student equipment and should be included with this listing. Do not duplicate under list of instructional materials.

- **Curriculum and course outline** to be followed during apprentice training. Refer to §7.129 of the Rules and Regulations and also pages 12 through 15 of this application for additional guidelines on preparing your curriculum. When preparing and submitting your curriculum, be specific to avoid delays in the processing of your application. [SEE PAGES 12 THROUGH 15]

- **Sample lesson plans.** A minimum of three sample lesson plans must be provided. [SEE PAGES 16 AND 17]

- **A typical day's training schedule** [SEE PAGE 18]

- **Resume of the cosmetology teacher.** A resume of the cosmetology teacher who will instruct the apprentice must be provided, verifying a minimum of five years of licensed cosmetology experience in Pennsylvania.

SUGGESTED GUIDELINES FOR PREPARING AN APPRENTICE APPLICATION PACKAGE

The following sample documents are provided to assist you in preparing your application package for board consideration for approval of training an apprentice within your licensed salon. It is important to emphasize that the Board has prepared these samples for you to use as a guide as a point of reference only. It is not the intent of the Board that you simply copy these documents and submit them as your application package. You may cater these samples to fit your salon's needs.

SAMPLE ENROLLMENT AGREEMENT

Everybody's Beauty Salon
123 Main Street
Nowhere, PA 00000
Telephone: (000) 123-4567

Applicant:_____

Address:_____

Telephone:_____ Social Security Number:_____ Date of Birth:_____

Person to contact in an emergency_____Telephone:_____

1. EVERYBODY'S BEAUTY SALON AND THE UNDERSIGNED APPLICANT AGREE TO BE BOUND BY THE TERMS OF THIS AGREEMENT.

2. CURRICULUM: *Everybody's Beauty Salon is offering a cosmetology course of study as prescribed by the Pennsylvania State Board of Cosmetology's Rules and Regulations for apprenticeship to the undersigned applicant. This course of study is designed to qualify the student for the Pennsylvania State Board examination in cosmetology under apprenticeship guidelines.*

3. COURSE OF STUDY: *Cosmetology*
TOTAL REQUIRED APPRENTICE HOURS: ***2,000***

4. SCHEDULING*: Apprentice agrees to attend a minimum of 25 hours per week to acquire 2,000 hours of apprenticeship training. An apprentice must complete a minimum of 300 hours of instruction prior to working on the public.*

5. ABSENCES: *Written excuses for all absences, excused or unexcused, must be on the absentee form provided by Everybody's Beauty Salon and must be submitted. If the apprentice will be absent for more than three (3) consecutive days, the salon must be notified of that fact.*

6. LEAVE OF ABSENCE*: A leave of absence may not exceed sixty (60) days. Enrollment time will be adjusted accordingly with no additional cost to the apprentice.*

7. DISMISSALS: *The student agrees to attend classes regularly as scheduled by Everybody's Beauty Salon and to abide by all rules and regulations. Everybody's Salon reserves the right to dismiss any apprentice for failure to attend classes on a regular basis for breach of rules, falsification of records, health and other reasons that could adversely affect employees, other apprentices, or the general public.*

8. DRUG AWARENESS POLICY: *The apprentice agrees to abide by Everybody's Beauty Salon's drug awareness policy.*

9. GRADUATION REQUIREMENTS FOR DIPLOMA: *In order to graduate, the apprentice is required to successfully complete the following:*

- *Pennsylvania State Board of Cosmetology's curriculum requirements*
- *The final examination given by Everybody's Beauty Salon*
- *Courses in Pennsylvania Cosmetology Law and Rules and Regulations*

Upon satisfactory completion of the course, the apprentice will receive a diploma.

10. APPLICABLE LAWS: *This agreement is subject to the Rules and Regulations of the Department of State in the Commonwealth of Pennsylvania currently in force or as hereinafter amended or changed. Everybody's Salon practices no discrimination on the basis of sex, race, creed, handicap, color, religion, financial status or age.*

11. TOTAL COST OF PROGRAM TO THE APPRENTICE: *$_____.*

12. NOTICE TO APPLICANT:

- *Do not sign before reading*
- *Do not sign if blank spaces appear*
- *Be sure you receive a copy of this contract*

I have read this agreement and voluntarily join in it, and bind myself to its terms.

☐ ***Apprentice applicant acknowledges receipt of a copy of this contract.***

SIGNATURE OF APPRENTICE:_____DATE:_____

SIGNATURE OF SALON OWNER:_____DATE:_____

SIGNATURE OF WITNESS:_____DATE:_____

SAMPLE SIGN IN SHEET

Everybody's Beauty Salon

*Apprentice Name:*_____*Month:*_____*Year:*_____

Date	***Teacher Signature***	***Apprentice Signature***	***In***	***Out***	***In***	***Out***	***Excused Absence***	***Unexcused Absence***	***Total Hours***

SAMPLE ATTENDANCE RECORD FORM

Everybody's Beauty Salon

Last Name	*First Name*	*Middle Initial*	*Date of Birth*	*Month/Year to Month/Year*

Street Address	*City*	*State*	*Zip Code*	*Telephone*	*Recorded by (initials)*

MONTH:

WEEK OF:	M	T	W	T	F	S

MONTH:

WEEK OF:	M	T	W	T	F	S

MONTH:

WEEK OF:	M	T	W	T	F	S

MONTH:

WEEK OF:	M	T	W	T	F	S

MONTH:

WEEK OF:	M	T	W	T	F	S

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WEEK OF:	M	T	W	T	F	S

MONTH:

WEEK OF:	M	T	W	T	F	S

MONTH:

WEEK OF:	M	T	W	T	F	S

MONTH:

WEEK OF:	M	T	W	T	F	S

SAMPLE LIST OF INSTRUCTIONAL MATERIALS

Everybody's Beauty Salon

REFERENCE BOOKS AND MATERIALS

1. *Do's and Don'ts of Haircutting by XYZ Publishing Company*
2. *Techniques for Hairstyling by XYZ Publishing Company*
3. *Cosmetology Encyclopedia by XX Publishing Company*
4. *Cosmetology as a Career by XX Publishing Company*
5. *Techniques for Proper Coloring by ABC Publishing Company*
6. *Highlights magazines*
7. *Proper Haircutting Methods by ABC Company*
8. *Identifying Diseases of the Skin and Nails by MMM Company*
9. *Color Charts of the Human Anatomy*
10. *Shampooing is Important Too by ABC Company*

VIDEO LIBRARY

1. *Manicuring and Pedicuring by ABC Industries*
2. *Braiding by XXX Co.*
3. *The Science of Cosmetology by XYZ Inc.*
4. *Haircutting by ABC Industries*
5. *Application of Gels by Cosmo Ltd.*
6. *Chemical Relaxing by Cosmo Ltd.*
7. *Perms by ABC Industries*
8. *Color Perfect by XYZ Inc.*
9. *Evolution by Cosmo Ltd.*
10. *Changing Shapes by Cosmo Ltd.*
11. *Proper Razor Techniques by XYZ Inc.*
12. *Applications of Make Up by XXX video*
13. *Cosmetology Education Video I by ABC Industries*
14. *Cosmetology Education Video II by ABC Industries*
15. *Cosmetology Education Video III by ABC Industries*

SAMPLE FORMS TO RECORD
WRITTEN AND PRACTICAL PROGRESS

Everybody's Beauty Salon

WRITTEN PROGRESS			PRACTICAL PROGRESS		
DATE	SUBJECT	SCORE	DATE	SUBJECT	SCORE
	MUST LIST SUBJECT			MUST LIST SUBJECT	
	MUST LIST SUBJECT			MUST LIST SUBJECT	
	MUST LIST SUBJECT			MUST LIST SUBJECT	
	MUST LIST SUBJECT			MUST LIST SUBJECT	
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	MUST LIST SUBJECT			MUST LIST SUBJECT	
	MUST LIST SUBJECT			MUST LIST SUBJECT	

NOTE: All subjects must be identified on all forms submitted to the Board for approval.

SAMPLE CERTIFICATE OF COMPLETION OF HOURS

Everybody's Beauty Salon

CERTIFICATE OF COMPLETION OF APPRENTICESHIP

Everybody's Beauty Salon

This is to certify that

_____

has successfully completed 2,000 hours in the cosmetology apprentice program

and qualifies for application to the Pennsylvania State Board of Cosmetology's Licensing Examination

_____ _____

Cosmetology Teacher **Date**

_____ _____

Salon Owner **Date**

(SEAL)

SAMPLE LIST
OF STUDENT EQUIPMENT AND SUPPLIES

Everybody's Beauty Salon

One Shampoo Cape

One Pair of Scissors

One razor

Two brushes

Six combs

100 pin curl clips

MANICURING TOOLS:

Emery boards
Nippers
Scissors
Pusher
Brush

One Mannequin

Carrying Case for equipment and supplies

Cosmetology Law

Rules and Regulations of the State Board of Cosmetology

Basic Cosmetology Textbook*

*NOTE: You must identify the textbook the apprentice will be using

GUIDELINES FOR PREPARATION OF CURRICULUM AND COURSE OUTLINE

§7.132 of the Rules and Regulations of the State Board of Cosmetology requires that the curriculum for teaching an apprentice be the same as offered and required of schools of cosmetology (refer to §7.129). **Please note that the Board requires that all apprentice curriculums include a minimum of 250 hours in skin care and 200 hours in manicuring.**

To have a better understanding when preparing your curriculum, it is important to know

A curriculum:	*Is a sequence of courses in cosmetology; an example of three courses are hairstyling, hair coloring and manicuring.*
A course:	*Is a sequence of subjects in cosmetology. As an example, finger waving is a subject of hairstyling.*
A subject:	*Is a sequence of units of study.*
A unit of study:	*Is a series of components in a subject. In cosmetology, a unit of study from the subject finger waving is ridge-making.*

Every Unit of learning has three parts

Condition:	*What the student is given, such as tools, supplies, books, equipment, etc.*
Performance:	*What the teacher teaches and the student does.*
Standards:	*The criteria used to measure how accurately the student performs.*

For well-organized and uniform teaching, it is necessary to have a planned course outline

The course outline is the day-by day, hour by hour scheduling of all courses.

It is the outline that provides the teaching schedule for each day of the course.

It is the day-by-day scheduling of subjects to be taught within a time period.

An apprentice is entitled to sufficient information regarding an intended course of study. Therefore, a salon is obligated to provide a detailed course outline at the beginning of each apprenticeship program to ensure that each apprentice clearly understanding his or her obligations for successful completion of the program.

A course outline provides for theory instruction and the development of related skills. The content of each unit of study needs to be kept current with changing occupational requirements. It must also contain the required information to prepare the apprentice to function in the field of cosmetology, to pass the Cosmetology licensing examination, and to receive a license to practice cosmetology within the state. A course outline must be designed to include the following:

- **desirable work habits and attitudes**
- **pride in work**
- **acceptable personal grooming and attire**
- **appropriate employer/employee relationships**
- **personal and business ethics**
- **customer relations**
- **effective communication skills**

The following checklist has been prepared to assist salons in interpreting the Pennsylvania State Board of Cosmetology's Rules and Regulations and to serve as a guide in preparing course outlines. Each course outline should include the following items as a minimum:

1. Name of course
2. Description of course - **A brief overview of the course content**
3. Course format - **Instructional techniques and methods used by the instructor**
4. Course goals - **An outline of what the course hopes to accomplish**
5. Grading procedures - **Methods used to determine grades**
6. Content of units of instruction - **A unit outline for the entire 2,000 hour course:**

    - **The units of instruction to be covered in each unit;**
    - **The number of hours devoted to each unit of instruction; and**
    - **The integration of theory and practical experience throughout.**

7. **Other pertinent characteristics, such as instructor name, text(s), reference materials and required levels of achievement**

COURSE NAME: Cosmetology

COURSE DESCRIPTION:

The primary purpose of the Cosmetology course is to train students in both theory and practical experience which will prepare them for immediate employment opportunities. The course is particularly directed toward developing in the student, desirable habits and attitudes with respect to health, sanitation and safety an encourages self-reliance, readiness to assist others, and an ethical approach to this profession.

COURSE GOALS:

1. **Students will receive an education in both theory and practical experience and gain knowledge in all phases of cosmetology.**

2. **To prepare students to successfully pass the State Board Examinations.**

3. **To prepare students to work in a professional hairstyling salon as a licensed cosmetologist.**

4. **To perform in cosmetology-related occupations**

5. **To develop employer/employee relationships and effective communication skills.**

COURSE FORMAT (Instructional techniques and methods):

1. **Lecture**
2. **Practical demonstrations**
3. **Audio-visual materials**
4. **Practical and theory worksheets**
5. **Illustrations**
6. **Written and practical evaluations**

EVALUATION PROCEDURES:

1. **Testing in theory, practical and clinic areas**
2. **Examinations after each unit of the course**
3. **Monthly practical/clinic work-salons**
4. **Final examination**

REQUIRED LEVEL OF ACHIEVEMENT:

All students are required to maintain at least a 70% grade point average in theory, and at least a 2 in practical and clinic subjects in order to be eligible to receive a diploma. (Please refer to the Satisfactory Progress Policy for additional information).

TEXTS:

1. **Milady's Standard Textbook of Cosmetology**
2. **Pivot Point International**
3. **Redken Scientific Education System**
4. **CO-ED-CO**

REFERENCES:

1. **The World of Cosmetology**
2. **Chemistry for Cosmetology Students**
3. **The Professional Cosmetologist**
4. **Hair Structure-Chemistry**
5. **Keystone Guide to Beauty Culture**
6. **Physics of Hair**
7. **West Textbook of Cosmetology**
8. **Medical dictionary**
9. **Standard dictionary**
10. **Cosmetology Law**
11. **State School Law**
12. **Rufus Hays Glossary of Cosmetology Terms (CO-ED-CO)**

UNITS OF INSTRUCTION (SAMPLE PARTIAL LISTING)

SUBJECTS	REQUIRED HOURS
SHAMPOOING *Draping* *Proper techniques* *Analyzing scalp and hair* *Selecting correct shampoo*	
SCALP TREATMENT AND DISEASES *Massage* *Electricity* *Disorders of skin, scalp and hair*	
HAIR COLORING *Law of color* *Types of color* *Creative color techniques*	
PERMANENT WAVING *Chemistry of permanent waving* *Correct wrapping* *Analyzing scalp and hair* *Alkaline vs. Acid* *Selecting correct perm* *Relaxing*	

SAMPLE LESSON PLAN

Everybody's Beauty Salon

UNIT:

Chemical Hair Relaxing

TIME:

One (1) hour

LESSON:

Review Analyzing Patron's Hair

OBJECTIVES:

Students will be able to analyze their classmate's hair, both when wet and dry, using the methods described in the Milady textbook.

TOOLS AND EQUIPMENT:

Classmate's hair
Textbook
Neck strip
Cape
Water
Towel
Scissors
Dryer

INTRODUCTION:

When studying cold waving, we learned how to analyze hair. In hair relaxing, it is necessary to also analyze the hair. The analysis is done in the same manner and after reviewing, you will analyze fellow student's hair, both wet and dry. You will be graded on your procedure and your analysis.

PRESENTATION:

Porosity - ability to absorb moisture:

1. *cutting hair dry with scissors*
2. *ruffling dry hair*
3. *cupping dry hair*
4. *wetting hair at shampoo bowl*
5. *placing wet head under a dryer*

Elasticity - ability of hair to stretch:

1. *dry - 1/5 original length*
2. *wet - 1/2 original length*

Texture - degree of hair diameter
fine - medium - coarse

Density - amount of hair per square inch on head

SUMMARY:

Porosity - moisture absorption power of hair
Elasticity - stretchability of hair
Texture - diameter of the hair
Density - hairs per square inch on the head

ORAL QUESTIONS:

1. ***Resistance on scissors when cutting a dry strand of hair?***
   (poor porosity)
2. ***Wet hair with good elasticity stretches?***
   (1/2 original length)
3. ***Define three types of hair texture.***
   - **(**fine - small diameter)
   - (medium - average diameter)
   - (coarse - large diameter)

ASSIGNMENT:

Using proper sanitation and safety precautions, demonstrate on a classmate, one dry method and one wet method to check:

1. ***Porosity***
2. ***Elasticity***

Also, determine a classmate's hair texture and density

SAMPLE TYPICAL DAY'S SCHEDULE

Everybody's Beauty Salon

You must list the total number of hours earned by the apprentice during this typical day's schedule.

9:00 to 10:15 a.m.	Theory/Lecture (example: Intro to draping) Purpose of draping Preliminary draping steps Techniques for proper draping Importance of draping Preparing materials and sanitizing hands Preparation of client for draping
10:15 a.m. to 12 noon	Theory/Lecture (draping) Review theory for draping Discuss procedures of draping Explain the differences for draping for wet services, chemical services and dry hair services Discuss what must be taken into consideration before performing any services
12 noon to 12:30 p.m.	LUNCH
12:30 to 1:30 p.m.	Resume class - practical/application Review morning's lesson (ask apprentice questions verbally based on morning's lesson - answer questions
1:30 to 2:15 p.m.	Instructor will give demonstration - discussion of techniques
2:15 to 4:00 p.m.	Apprentice will drape co-worker Apprentice will organize supplies, etc. Apprentice will demonstrate the difference in draping and preparation for wet services, chemical services and dry hair services Instructor will observe technique
4:00 to 5:00 p.m.	Instructor will critique apprentice's technique Cleanup and open discussion Review highlights of next day's lesson

45-CA100 (7/3/08)

STATE BOARD OF COSMETOLOGY

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APPRENTICE REGISTRATION APPLICATION

PLEASE NOTE: this application is active for six months from the date of receipt in the Board office. If the application has not been successfully processed by that time, it will be necessary to re-apply with a new fee.

For processing staff use only:
Application Number:
Staff initials:

APPRENTICE INFORMATION

Name of apprentice applicant_____
(last) *(first)* *(middle)*

Social Security Number:

Date of Birth:

Telephone Number:

Email Address:

Home address of applicant:

_____
(street) *(city)* *(state)* *(zip code)*

INSTRUCTOR INFORMATION

Cosmetology Teacher Name:_____
(last) *(first)* *(middle)*

License Number:

Date of Birth:

For staff use: Pre-requisite checked ☐ Pre-requisite associated ☐

SALON INFORMATION

Salon Trade Name (as shown on salon sign):_____

Salon License Number: ☐☐-☐☐☐☐☐☐-☐

Salon Telephone Number: ☐☐☐-☐☐☐-☐☐☐☐

Are there currently any approved apprentices working in your salon? YES ☐ NO ☐

If yes, provide their name(s) and permit number(s) below:

In addition to the licensed cosmetology teacher who will instruct the apprentice, there must be two additional individuals licensed by the State Board of Cosmetology employed full time (not less than 25 hours per week) in the salon for each apprentice registered. The teacher and two licensees must be in the salon at all times while the apprentice is training. If any apprentice(s) are already training in the salon, the licensees listed cannot be the same two licensees as listed for any other apprentice. The required licensees may be cosmetologists, cosmetology managers, or cosmetology teachers. Any combination of these three license classes is acceptable. List the names and license numbers of the two additional employees and have them sign in the applicable SIGNATURE section below.

NAME:_____ **LICENSE NUMBER:**_____

NAME:_____ **LICENSE NUMBER:**_____

SIGNATURES

By signing below, I verify that this form is in the original format as supplied by the Department of State and has not been altered or otherwise modified in any way. I am aware of the criminal penalties for tampering with public records or information pursuant to 18 Pa. C.S.§4911.

Additionally, I certify that the statements in this application are true and correct to the best of my knowledge, information and belief, and that I am of good moral character. I understand that any false statement made is subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities and may result in the suspension or revocation of my license or certificate.

_____ _____

Signature of Apprentice Applicant **Date**

_____ _____

Signature of Cosmetology Teacher **Date**

_____ _____

Signature of Salon Owner **Date**

I certify that I am a full-time (not less than 25 hours per week) employee in the above named salon in which this apprentice will train:

_____ _____

Signature – Employee **Date**

_____ _____

Signature – Employee **Date**

SOCIAL SECURITY ACT CERTIFICATION

This licensing board is obligated to inform each applicant or licensee from whom it requests a social security number on any application or form that disclosing such number is mandatory in order for this licensing board to comply with the requirements of the federal Social Security Act pertaining to child support enforcement, as implemented in the Commonwealth of Pennsylvania at 23 PA C.S. §4904.1(a). In order to enforce domestic support orders, at the request of the Commonwealth's Department of Public Welfare (DPW), this licensing board must provide to DPW information prescribed by DPW about the licensee, including the social security number.

In the event that this licensing board takes disciplinary action against an applicant or licensee, this board may disclose their social security number if the applicant or licensee voluntarily agrees to the disclosure of this information to the appropriate professional association. This organization compiles information about individual applicants and licensees and transmits that information to other licensing boards in order to coordinate licensure and disciplinary activities between the individual states. If you do not voluntarily provide your social security number for this purpose, information about you will still be transmitted to this organization should you be disciplined by this licensing board, but that information will not include your social security number.

I certify that I have read the above statement, understand the full intent and give this licensing board permission to report my social security number to the appropriate professional association or licensing board.

_____ _____

Signature of Apprentice Applicant Date