State Board of Landscape Architects

FAQ'S

JUNE 2014

LANDSCAPE ARCHITECTURE FAQ's

1. IS PRE-APPROVAL REQUIRED FROM THE PENNSYLVANIA STATE BOARD OF LANDSCAPE ARCHITECTS PRIOR TO REGISTERING FOR SECTIONS 1-4 OF THE LARE WITH CLARB?

Yes. Beginning with the December 2012 examination administration and moving forward, all Pennsylvania examination candidates must obtain pre-approval from the Board prior to registering for Sections 1-4 of the LARE with CLARB. This applies to first time candidates and candidates who previously applied directly to CLARB for any section(s) of the LARE.

The Application for Licensure by Examination, along with all required documentation, must be submitted to the State Board of Landscape Architects **60 DAYS PRIOR TO CLARB's REGISTRATION DEADLINE FOR THE LARE.** LARE administration dates, deadlines and fees can be found on CLARB's website at www.clarb.org or by calling 571-432-0332.

2. WHAT ARE THE REQUIREMENTS FOR LICENSURE AS A LANDSCAPE ARCHITECT IN PENNSYLVANIA?

WITH DEGREE & 2 YEARS OF EXPERIENCE: Must have an undergraduate degree in landscape architecture from an approved college or institution and has completed at least 2 years of practical experience in landscape architectural work of a grade and character satisfactory to the Board.

WITH DEGREE & 1 YR OF EXPERIENCE & 1 YR OF GRAD SCHOOL: Must have an undergraduate degree in landscape architecture from an approved college or institution and has completed at least 1 year of graduate school in landscape architecture, and after graduation also has at least 1 year of practical experience in landscape architectural work of a grade and character satisfactory to the Board.

WITH GRAD DEGREE IN L.A. AND UNDERGRAD DEGREE IN OTHER: An individual who has received a graduate degree in landscape architecture from an approved institution or college and has an undergraduate degree in another subject matter, and after graduation also has at least 2 years of practical experience in landscape architectural work of a grade and character satisfactory to the Board.

NO DEGREE: Must have at least 8 years of practical experience in landscape architectural work of a grade and character satisfactory to the Board.

3. MUST EXPERIENCE EARNED BE UNDER A PROFESSIONAL LANDSCAPE ARCHITECT?

Experience must be obtained under the supervision of a design professional, defined as a landscape architect, a land surveyor, an architect or an engineer. If not supervised by a landscape architect, the applicant shall have his professional work product reviewed by a registered landscape architect every 6 months for 2 consecutive years. This person must be one of your landscape architect references when applying.

4. ONCE LICENSED, MUST I OBTAIN A SEAL?

Yes - a registrant shall be required to obtain the authorized seal or a rubber stamp.

5. WHAT IS THE FEE FOR CERTIFICATION OF LICENSE AND SCORES?

$15.00 for Verification of Licensure only.

$25.00 for Verification of examination scores only.

$40.00 for BOTH Verification of Licensure and examination scores.

6. DOES PENNSYLVANIA REQUIRE CONTINUING EDUCATION HOURS?

Yes. You must gain 24 clock hours of continuing education in acceptable courses approved under the Board's regulations. A complete copy of the Board's Law and Rules and Regulations can be found online at www.dos.state.pa.us/land. You must have earned the hours by the renewal date of May 31 of each odd year.

All licensees shall be required to obtain 24 hours of continuing education *beginning June 1, 2013 through May 31, 2015*, in order to renew their license to practice as a landscape architect for the 2015-2017 biennial renewal period and thereafter.

7. IF MY LICENSE EXPIRED OR WAS ON INACTIVE STATUS – DO I NEED CONTINUING EDUCATION TO REACTIVATE MY LICENSE?

Yes. You are required to complete 24 hours of Board-approved continuing education prior to reactivating your license AND the CE must have been obtained within the 2 years preceding your reactivation.

8. AFTER REACTIVATING MY EXPIRED / INACTIVE LICENSE WITH THE REQUIRED 24 HOURS OF CE, CAN I USE THAT SAME CE FOR THE NEXT RENEWAL PERIOD?

No. You are NOT permitted to use the same CE courses when renewing for the next licensure period. Continuing education credits can only be used once. Therefore, if you reactivated your license anytime outside of the biennial renewal period ending May 31 of an odd year, 24 hours of Board-approved continuing education must be earned after the date you reactivated you license.